

**REQUEST FOR QUOTATION**

RFQ NO. 2021-777  
DATE: August 19, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

DRMO-2021-08-533  
**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before August 24, 2021 8:00  
AM.  
PM

Very truly yours,  
*[Signature]*  
**RIDUAN P. HADJIMOLLODIN**  
ARDA

**Terms and Conditions:**

**PURPOSE** additional staff for Disaster Response Management Division warehouse  
at Regional and SWAD Office.

**PR NUMBER** 2021-07-0819

1. Award shall be made on per : \_\_\_\_\_ items Basis     x     Lot Basis
2. Quotation validity : 30 days from bid opening
3. Delivery Period : 4 Month upon received approved NTP
4. Delivery Area : DSWD FO IX
5. Terms of payment : 30 days from bid opening
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

Department of Social Welfare and Development (DSWD)  
**BIDS AND AWARDS COMMITTEE**  
 For Posting  
 Received by: Piracyal Oflin  
 Date & Time: 8:30 pm 11:17am  
 Remarks: \_\_\_\_\_

*[Signature]*  
**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY ADDRESS  
 CONTACT PERSON  
 CONTACT NO.

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
		Personnel	Nine (9) Contract of services Additional Manpower for DRMD warehouse	ABC 970,866.00		
			Specification: SAP - December 31, 2021.			
			Inclusion:			
			SSS Contribution- 400.00			
			PAG-IBIG Contribution-300.00			
			PHILHEALTH Contribution-100.00			
			xxxxx nothing followsxxx			
			Purpose: additional Staff for Disaster Response Management Division warehouse at Regional and SWAD Office.			
			Take Note: Business/Mayor's Permit shall be issued upon receipt of Purchase Order			
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.			
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.			

PURPOSE :  
 FOR DRMD OFFICE USE.  
 PR. NO. : 2021-08-0888

RENATO G. FOJAS  
 RPPROUREMENT OFFICER

RODOLFO S. CENTE  
 CONSULTER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER