

REQUEST FOR QUOTATION

RFQ NO.

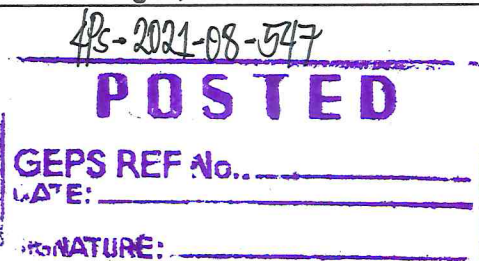
2021-08-792

DATE:

Aug.34,2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:



Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before,

Very truly yours,

August 31, 2021 @ 5:00pm

  
**RIDUAN P. HADIMUDDIN** 08/31/21  
Assistant Regional Director for Administration

Terms and Conditions:

- PURPOSE** : To be used for SWDI administration  
**PR NUMBER** : 2021-08-0951
1. Award shall be made on per : ( ) Item Basis ( ☒ ) Lot Basis  
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING  
3. Delivery Period : 30 DAYS UPON RECEIPT OF APPROVED NTP. *PLS. SEE ATTACHED DELIVERY SCHEDULE*  
4. Delivery Area : AT DSWD FIELD OFFICE IX Pantawid area 3rd floor Zamboanga City /  
5. Terms of payment : WITH IN 60 WORKING DAYS  
6. Liquidated Damages/Penalty : 1/10 OF 1% OF UNDELIVERED PORTION X No. OF DAYS DELAYED.  
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.  
8. Warranty : Retention of 1% for every payment  
9. Performance Security : N/A
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**Renato G. Fojas**

Regional Procurement Officer 

(Signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX

General Vicente Alvarez Street, Zamboanga City  
Telephone Nos. (63/62) 991-6030 / 991-8346/ 991-1001  
Email: [fo9@dswd.gov.ph](mailto:fo9@dswd.gov.ph)  
Website: [www.fo9.dswd.gov.ph](http://www.fo9.dswd.gov.ph)



#DSWDMayMalasakit

Department of Social Welfare and Development FO-IX  
**BIDS AND AWARDS COMMITTEE**

For Posting  
Received by: 

Date & Time: 8/26/2021 8:54am

ANNEX A:  
RFQ NO. : 2021-08-792  
DATE : 2021-08-24

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	250,000	Sets	PRINTING OF SWDI FORMS  SPECs: = Size A4 S -20 BACK TO BACK PRINTING = INCLUDES SORTING BY set of FORMS WITH STAPLED = BLACK AND WHITE PRINTING = TO INCLUDES SORTING PER AREAS = DELIVERY SCHEDULE/ AREAS AS FOLLOWS: = ZAMBO. DEL. NORTE ( 27,021 sets of forms ) = ZAMBO. DEL. SUR PAGADIAN ( 38,456 set of forms ) = ZAMBO. SUBIGAY IPII ( 18,661 set of forms ) = ZAMBO. CITY POO ( 16,578 set of forms ) = ZAMBO. CITY RPMO ( 149,284 set of forms ) xx  To be used for SWDI administration  <b>Take Note:</b> Business/Mayor's Permit shall be issued upon receipt of Purchase Order Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 offer receipt of approved contract and/or during delivery/activity before payment. Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 offer receipt of approved contract and/or during delivery/activity before payment.	450,000.00			

To be used for SWDI administration  
2021-08-0951

**SIGNATURE OVER PRINTED NAME  
SUPPLIER**

**SWDI FORMS  
DELIVERY SCHEDULE/AREAS**

PROVINCE	NO.OF SETS/BENES	ADDRESS
<b>ZAMBOANGA DEL NORTE TOTAL</b>	<b>27,021</b>	
a. Dipolog City	17,349	Cleofe M. Solamillo Provincial Link DSWD Office Sta. Isabel, Dipolog City, Zamboanga del Norter 09369496753
b. Liloy	9,672	Shirley Realiza SWO III DSWD SWADT, Baybay Liloy Zamboanga del Norte 09177074428
<b>ZAMBOANGA DEL SUR</b>	<b>38,456</b>	Kathleen A. Geron Provincial Link DSWD SWADT Purok Sampaguíta, Poblacion Balangasan, E. Di Siete Street, Pagadian City 7016 09950750820
<b>ZAMBOANGA SIBUGAY</b>	<b>18,661</b>	Evalinda A. Jimeno Provincial Link SWADT Ipil Heights, Ipil, Zamboanga Sibugay 09353432941
<b>ZAMBOANGA CITY</b>	<b>16,578</b> 100,718	Glenda Tobias Provincial Link Pantawid Office, 2 <sup>nd</sup> Floor Zamsuwedco Bldg. Zone IV, Zamboanga City 09062092334
<b>Regional Office IX</b>	<b>149,284</b>	FLORDELIZA A. ATUY RPC, Pantawid DSWD FO IX, General Vicenta Alvarez St. Zamboanga City 09165523749

Prepared by:

FLORDELIZA A. ATUY  
RPC

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX  
General Vicente Alvarez Street, Zamboanga City  
Telephone Nos. (63/62) 991-6030 / 991-8346/ 991-1001  
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Website: www.fo9.dswd.gov.ph



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DSWD REGION IX



FOLLOW US ON TWITTER  
@dswood9



WATCH US ON YOUTUBE  
@dswood9



CHECK US ON GOOGLE  
DSWD REGION IX

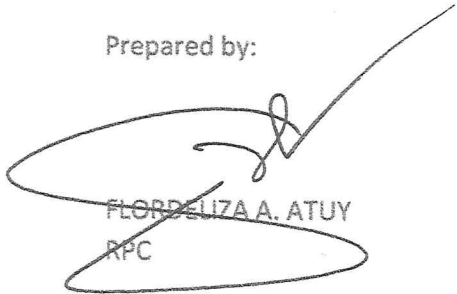
#DSWDMayMalasakit

FIELD OFFICE IX

SWDI FORMS  
DELIVERY SCHEDULE/AREAS

PROVINCE	NO.OF SETS/BENES	ADDRESS
ZAMBOANGA DEL NORTE	27, 021	DSWD Office Sta Isabel, Dipolog City
ZAMBOANGA DEL SUR	38,456	Purok Sampaguíta, Poblacion Balangasan, E. Di Siete Street, Pagadian City 7016
ZAMBOANGA SIBUGAY	18,661	SWADT Ipil Heights, Ipil, Zamboanga Sibugay
ZAMBOANGA CITY	16,578	Pantawid Office, 2 <sup>nd</sup> Floor Zamsuwedco Bldg. Zone IV, Zamboanga City
TOTAL	100,716	

Prepared by:



FLORDELIZA A. ATUY  
RPC