

**REQUEST FOR QUOTATION**

RFQ NO. 2021-306  
DATE: July 12, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

SWADT-ULOY-2021-03-232  
**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 26, 2021, 5:00 PM.

Very truly yours,  
**RIDUAN P. MADIMIDDIN**  
ARDA

**Terms and Conditions:**

- PURPOSE :** IT EQUIPMENT FOR SWADT LILOY
- PR NUMBER:** 2021-03-0412
1. Award shall be made on per \_\_\_\_\_ :  Item Basis  Lot Basis
2. Quotation validity: 30 days from bid opening
3. Delivery Period: 15 days upon receipt of approved NTP
4. Delivery Area: SWADT LILOY
5. Terms of payment: within 60 calendar days
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: n/a
9. Performance Security: N/A
9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE  
For Posting  
Received by: Propy, OMR  
Date & Time: 7/12/2021 10:11 am  
Remarks:

**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

