

**REQUEST FOR QUOTATION**

RFQ NO. 2021-643  
DATE: July 27, 2021

*STP-2021-07-402*

**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN : \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before August 9, 2021, 9:00 AM &

Very truly yours,  
*[Signature]*  
**RIDUAN HADJIMUDDIN**  
ARDA

**Terms and Conditions:**

- PURPOSE :** Job order for SF  
**PR NUMBER:** 2021-07-0766
- Award shall be made on per :  Item Basis  Lot Basis
  - Quotation validity: **30 days from bid opening**
  - Delivery Period: **August 15 to December 31, 2021**
  - Delivery Area: **DSWD FO IX**
  - Terms of payment: **Within 60 Calendar days**
  - Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
  - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  - Warranty: **N/A**
  - Performance Security: **N/A**
  - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

Department of Social Welfare and Development FOIX  
**BIDS AND AWARDS COMMITTEE**  
For Posting  
*[Signature]*  
Received by: *[Signature]*  
Date & Time: *[Signature]*  
Remarks:

*[Signature]*  
**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)


Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 COMPANY ADDRESS: GEN. VICENTE ALVAREZ ST. ZAMBUNANGA CITY  
 CONTACT PERSON: JERIC N. ATIGA  
 CONTACT NO.: 9171035062

ANNEX A: RFQ  
 RFQ NO.: 2021-643  
 DATE: July 27, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	Lot		2 Job order at SG 4 For August 15 to December 31, 2021 (4 and half month)				
			<i>Income/Business tax return shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment</i>	157,203.00			
			<i>Omnibus Sworn Statement shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment</i>				
			<i>Business/Mayors permit shall be submitted upon receipt of Purchase Order</i>				

  
**RENATO G. ROJAS**  
 PROCUREMENT OFFICER

  
**JERIC N. ATIGA**  
 CANVASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER