

**REQUEST FOR QUOTATION**

RFQ NO. 2021-661  
DATE: July 7, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

STU-2021-07-421  
**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 12, 2021, 5:00 PM.

Very truly yours,  
*[Signature]*  
**RIDUAN HADSHUDDIN**  
ARDA

Department of Social Welfare and Development FO-IX  
**BIDS AND AWARDS COMMITTEE**  
For Posting  
Received by: *Princess Ortiz*  
Date & Time: *7/8/2021 6:45am*  
Remarks:

**Terms and Conditions:**

**PURPOSE :** Orientation forum on complete social technologies

**PR NUMBER:** 2021-07-0799

1. Award shall be made on per :  Item Basis  Lot Basis
2. Quotation validity: 30 days from bid opening
3. Delivery Period: July 22-23, 2021
4. Delivery Area: DIPOLOG
5. Terms of payment: Within 60 calendar days
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: N/A
9. Performance Security: N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 COMPANY ADDRESS: GEN. VICENTE ALVAREZ ST. ZAMBOANGA CITY  
 CONTACT PERSON: JERIC N. ATIGA  
 CONTACT NO.: 9171035062

ANNEX A: RFQ  
 RFQ NO.: 2021-661  
 DATE: July 7, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDERS SPECIFICATIONS	UNIT COST	TOTAL COST
23		Pax	2 meals and 2 snacks with accommodation on July 22, 2021				
23		Pax	3 meals and 2 snacks on July 23, 2021  with function room, good internet connectin, flowinf coffee, microphone 4, Externsion cord 2, projector, screen, rostrum, flag and table cloth				
				55,200.00			
			<b>Income/Business tax return</b> shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment  <b>Omnibus Sworn Statement</b> shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment  <b>Business/Mayors permit</b> shall be submitted upon receipt of Purchase Order				

RENATO G. FOJAS  
 PROCUREMENT OFFICER

CANVASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER