

REQUEST FOR QUOTATION

RFQ NO. 2021-427
DATE: 21-Jun-2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

KALAHI CIDSS-2021-04-287
POSTED
GEPS REF. No. _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before June 28, 2021 @ 5:00 PM.

Very truly yours,
[Signature]
RIDUAN P. HADJIMUDDIN
ARDA

Terms and Conditions:

PURPOSE : KALAHI CIDSS 1ST QTR COMMON SUPPLIES FOR CY 2021

PR NUMBER : 2021-04-0531

- 1. Award shall be made on per : XX Item Basis Lot Basis
- 2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
- 3. Delivery Period : 20 DAYS AFTER RECEIVED OF NTP
- 4. Delivery Area : DSWD FO 9, ZC
- 5. Terms of payment : WITH IN 60 WORKING DAYS
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Department of Social Welfare and Development
BAC - ANTI-CORRUPTION COMMITTEE

Received by: *Process Officer*
Date & time: *21 JUN 2:00pm*

Remarks: _____

COMPANY NAME Department of Social Welfare Development
COMPANY ADDR General Vicente Alvarez Street., Zamboanga City
CONTACT PERSON Edwin O. Hibiomadã
CONTACT NO.: 9554472971

ANNEX A: RFQ
RFQ NO.: 2021- 427
DATE: Jan 21, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
28		boxes	PermanentMarker				
200		pcs	Ballpen, blue, fine point, good quality				
300		pcs	Ballpen, blu, fine point, good quality				
50		boxes	Paper Paster(Plastic coated)				
7		pcs	Rubber Stamp Pad				
7		pcs	Rubber Stamp, received				
7		pcs	Rubber Stamp (certified true copy)				
7		boxes	Folder, expanded, 100 pcs/box, long, yellow)				
100		pcs	Folder, white long				
100		pcs	Foder, white short				
14		pcs	Go box/filing box (storage)				
350		pcs	Government folder				
7		pcs	Selfinking stamp				
2		pcs	ink jet cartridge, HP patno. L511A (98 victrol)				
2		pcs	ink jet cartridge, HP patno. L511A (98 black)				
7		liter	Universal ink (cyan)				
14		liter	Universal ink (black)				
7		liter	Universal ink (yellow)				
7		liter	Universal ink (magenta)				
490		pcs	Manilla paper				
14		boxes	Mecanostencil colored, precut 1/2)				
70		rolls	Tape double sided, 1" good quality				
140		pcs	Brown long envelope				
14		packs	Photo paper (10 pcs/pack)				
35		packs	Sticky note/notes pads, multicolored				
14		packs	Sticky paper (non colored, 10 pcs/pack)				
5		pcs	Heavy duty eraser non wire (4 gram) 10 mls				
7		boxes	Pendemon paper, 210 x 287 mm, multi purpose)				
14		pcs	Plastic Storage box, multi purpose, small size (15 liter cap)				
10		liter/roll	Ring Binder, Plastic, 32mm, 94 rings				
			Take note:				
			Business/Mayor's permit shall be issued upon receipt of Purchase Order.				
			total				78,175.14
			If total amount is above fifty thousand (50,000.00) Omnibus Sworn Statement is required.				

PURPOSE: KALAHI CROSS 1ST QUARTER COMMON SUPPLIES FOR CY 2021

PR. NO. 2021-04-0531
IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) within five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

RENATO G. FOIAS
RPROCUREMENT OFFICER
SIGNATURE OVER PRINTED NAME
SUPPLIER

[Handwritten Signature]
Supplier Signature