

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 679  
DATE: 15-Jul-21

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN NO :



Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before July 26, 2021 5:00PM

Very truly yours,  
  
RIDUAN P. MUHAMMUDIN  
ARD

Terms and Conditions:

- PURPOSE** : For the Improvement of Laundry at Admin and Dormitory of Home for Women Z.C  
**PR NUMBER** : 2021-07-0824
1. Award shall be made on per :  Item Basis  Lot Basis  
2. Quotation validity : 30 days  
3. Delivery Period : 12 Calendar Days Upon Receipt of NTP  
4. Delivery Area : DSWD HFW, Mampang Z.C  
5. Term of Payment : Within 30 Calendar Days  
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.  
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.  
8. Warranty: Base on Sec. #62.2.3.3 of RA 9184  
9. Performance Security: Sec. 39 of RA 9184  
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
Renato G. Rojas  
Regional Procurement Officer

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE  
For Posting

Received by: Process Officer  
Date & Time: 7/19/2021 1:41pm  
Remarks: \_\_\_\_\_

