

**REQUEST FOR QUOTATION**

RFQ NO.: 07-039  
DATE: 7/5/2021

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN NO : \_\_\_\_\_

*HFW-2021-07-419*  
**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX, BAC OFFICE** on or before July 19, 2021  
@ 5:00 pm

Very truly yours,  
*[Signature]*  
RIDUAN P. HADJI MOJIB, CESSA  
ARDA

**Terms and Conditions:**

PURPOSE: PURCHASE OF COMPUTER PRINTER AND INKS FOR THE USE OF HOME FOR WOMEN.

PR#: HFW 2021-05-051K

1. Award shall be made on per: \_\_\_\_\_ Item Basis  Lot Basis

2. Quotation validity: 30 Days

3. Delivery Period: 30 DAYS UPON RECEIVED OF NTP.

4. Delivery Area: MAMPANG, ZAMBO. CITY, HOME FOR WOMEN

5. Terms of payment: AFTER 30 CALENDAR DAYS UPON DELIVERY OF ITEM/S.

6. Liquidated Damages/Penalty: ONE-TENTH (1/10) OF 1% OF UNDELIVERED PORTION x NO. OF DAYS DELAY.

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty: \_\_\_\_\_

9. Performance Security: NA

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
RENATO G. FOJAS  
Regional Procurement Officer *[Signature]*

\_\_\_\_\_  
Supplier  
PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE  
For Posting  
*[Signature]*  
Received by: \_\_\_\_\_  
Date & Time: July 19, 2021  
Remarks: \_\_\_\_\_

**Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDED.**

