

REQUEST FOR QUOTATION

RFQ NO. 2021-633
DATE: 1-Jul-2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

HRMDD-2021-07-485
POSTED
GEPSS REF: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 12, 2021 @ 5:00PM

Very truly yours,
[Signature]
RIDUAN P. HADJMUDDIN, CESO IV
ARDA

Terms and Conditions:

PURPOSE FOR OPERATIONAL USE OF HRMDD (annual ink supplies)

- PR NUMBER** : 2021-06-0749
1. Award shall be made on per : Item Basis Lot Basis
 2. Quotation validity : 30 Calendar days from bid opening
 3. Delivery Period : 10 days upon receipt of NTP
 4. Delivery Area : ZAMBOANGA CITY
 5. Terms of payment : 60 days after delivery of service
 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 8. Warranty : N/A
 9. Performance Security : N/A

10. Prospective supplier must be registered at the philippine Government Electronic Procurement System (PhilGEPS). You may visit philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato C. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS MO.: _____
PHILGEPS EXPIRY: _____

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: *[Signature]*
Date & Time: 7/12/2021 2:47pm
Remarks:

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADRES : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
 CONTACT PERSON : DENNIS DC. CATIS
 CONTACT NO. : 09566878989

ANNEX A: RFQ
 REQ. NO. : 2021-633
 DATE : 07-01-2021

ITEM NO.	QTY.	UNIT	PURCHASERS SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
4	pcs.		HP INK TANK 310 PRINTHEAD BLACK	72,300.00			
2	pcs.		KYOCERA TK-135 TONER				
3	bottle		HP INK GT51 YELLOW GENUINE				
3	bottle		HP INK GT51 CYAN GENUINE				
3	bottle		HP INK GT51 MAGENTA GENUINE				
10	bottle		HP INK GT51 BLACK GENUINE				
104	bottle		EPSON INK L220 BLACK				
			XXXXXXXXXXXXXXXXX NOTHING FOLLOWS XXXXXXXXXXXXXXXXXXXX				
			Take Note:				
			Business/Mayor's Permit shall be issued upon receipt of Purchase Order				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.				

PURPOSE : FOR OPERATIONAL USE OF HRMDD (annual ink supplies)

PR. NO. *Murphy* 2021-06-0749

RENATO G. FDUAS
 RPROCUREMENT OFFICER
R/G
 CANVASSER

SIGNATURE OVER PRINTED NAME
 SUPPLIER