

**REQUEST FOR QUOTATION**

RFQ NO. 2021-671  
DATE: July 13, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

*DRMD-2021-07-493*  
**POSTED**  
GEPIS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 26, 2021, 5:00 PM.

Very truly yours,  
*[Signature]*  
**RIDUAN P. HADJIMUDDIN**  
ARDA

Terms and Conditions:

- PURPOSE** DRMD OFFICE supplies use.
- PR NUMBER** 2021-07-0811
- Award shall be made on per : \_\_\_\_\_ items Basis x Lot Basis
  - Quotation validity : 30 days from bid opening
  - Delivery Period : 10 days upon received approved NTP
  - Delivery Area : DSWD FO IX
  - Terms of payment : 30 days from bid opening
  - Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
  - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  - Warranty : N/A
  - Performance Security : N/A

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE

For Posting  
*[Signature]*

Received by: *[Signature]*  
Date & Time: 7/13/21 9:19am  
Remarks:

7

*[Signature]*  
**Renato G. Rojas**  
Regional Procurement Officer *7/13/21*

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

