## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office IX, Zamboanga City

## REQUEST FOR QUOTATION

		RFQ NO DATE:	<u>621</u> 2-Jul-	
COMPANY NAME : COMPANY-ADDRESS :			2-341	- CRCF- 20U-07-
CONTACT PERSON:	The same of the sa			
CONTACT NO.:		De la Santa Santa	· · · · · · · · · · · · · · · · · · ·	
COMPANY TIN NO:				Cran nei
Sir/Madam:				GEPS REF No.
Please quote your government incidental expenses for the goo be basis for non - compliance, and/or samples, if applicable.	us listed in Annex A Fa	lure to indicate TECHBUR	AI COCOMICA	
If you are the exclusive manufact please attach in your quotation a	turer, distributor or ager a duly notarized certifica	nt in the Philippines for th	ne goods listed	in Annex A
Please submit this form togeth	her with Annex A to [	DSWD FO IX BIDDING [	DROP BOX on	or before
		Very truly yours	<b></b> -	
		RIDUAN P. HADIIMU		
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Terms and Conditions:				
PURPOSE	:Service Provider for the	he Pre-Engineering Work	s and Act as Te	chnical Personnel for the CRCF
PR NUMBER	2021 Mode Project at 1 : 2021-06-0741	RSCC		100 ( ) 200000
1. Award shall be made on per		*		
2. Quotation validity	: Item Basis : 30 days	X Lot Basis		
3. Delivery Period	: Upon Received of NT			
4. Delivery Area	: DSWD RSCC	<b>,</b>		
5. Term of Payment	· Within 20 Calandar D	•••		
<ol><li>Liquidated Damages/Penalty: oundeliverred/unperformed potic</li></ol>	one-tenth (1/10) of 1% on.	one percent per day for		
7. In case of discrepancy between	unit cost and total cost	unit cost shall prevail		
o. Wallanty:		pi craii.		
9. Performance Securitty:				
10. Prospective supplier must be	registered at the Philip	oine Government Electro	nic Procureme	nt
System (PhilGEPS). You may visit	Philgeps website at ww	w.philgeps.gov.ph and re	egister for free	
Renato G. Fojas		Francosco		
Regional Procurement Officer			re over printed name	2)
1		Philosoph Ada	Supplier	
,		PHe GPPS SAMENS		
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Department of Social Welfare and BIDS AND AWARDS C	Development FO-IX			
For Posting	a			
Resolved & - Komelia Man	- CONTRACT			
Received by: Miles Ofiz	A-2.			
Late & Time /7/2 W/	- Ju Pm			
Darm reter	9			

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT COMPANY ADRESS: ZONE 4, GEN VICENTE ALVAREZ ST. ZAMBOANGA CITY CONTACT PERSON: BASIR H. KUMMINING CONTACT NO.: 09067018207

ANNEX A: RFQ RFQ NO.: 0 621 Date: 2-Jul-21

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Negotiated Pr Modality with approved con	Income/ Busi Negotiated Procurement Procurement receipt of app delivery/activ	Business/Mayor Purchase Order	Take Note:														000000000000000000000000000000000000000	1 1 svc Site Engineer
Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before	Income/ Business Tax Return shall be required for Negotiated Procurement under Samall Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.	Business/Mayor's Permit shall be issued upon receipt of Purchase Order		Total												MANAGARA	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Site Engineer (Registered Civil Engineer) July to December 2021
			$\neg$	219,768.00													and the second of the second o	219,768.00
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(SIGNATURE OVER PRINTED NAME)
SUPPLIER

## Terms of Reference

## SIE ENGINEER

- Prepares the design detailed plans, procurement request and other necessary documents relative to infrastructure projects, building maintenance and repair works;
- Prepares complete detailed engineering design, project proposals, detailed estimates, technical specification, PERT/CPMS – Curve and other documents necessary bidding requirements and implementation of the civil works project. The design shall be in accordance with the latest Philippine building Code, Sanitary and Electrical Codes, Environment Requirements and Accessibility Law;
- Assist in project presentation, public biddings and other meeting related to civil/mechanical/electrical projects.
- Assists in filling the required documents to secure approval of government authorities having jurisdiction over the design of the projects particularly Environmental Compliance Certificate (ECC), zoning permit, building permit, right of way, etc.
- Conducts site inspection during civil/mechanic/electrical projects;
- Reviews and recommends to the Department of the contractor's request for payment time extension and variation orders whenever applicable;
- Recommends final completion and acceptance of the civil/mechanical/electrical projects, building maintenance and repair works;
- Assists in the development/enhancement of standards operating procedures (SOP)
  policies, guidelines, system and processes relative to activities of the office.
- Assist in coordinating with the concerned offices, government agencies and other private entities related to meeting and other activities concerning facility structures of the Department;
- Assists in planning and preparation of reports for the office and performs other related task that may be assigned from time to time by the head of office and supervisor.
- Supervise construction of the assigned project.
- Prepares/Submit project completion document for final and COA inspection.
- Performs other task required by RPMO/ Regional Director.