

REQUEST FOR QUOTATION

RFQ NO. 2021-895
DATE: July 13, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

BangUn - 2021-06-939
POSTED
GEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 26, 2021, 5:00 PM.

Very truly yours,

[Signature]
RIDUAN P. HADJIMUDDIN
ARDA

Terms and Conditions:

PURPOSE

To be used for BangUn implementation FY 2021 for Office Supplies.

PR NUMBER

2021-05-0624

1. Award shall be made on per : _____ items Basis x Lot Basis
2. Quotation validity : 30 days from bid opening
3. Delivery Period : 10 days upon received approved NTP
4. Delivery Area : DSWD FO IX
5. Terms of payment : 30 days from bid opening
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
 For Posting
Panessa Otho
 Received by: 7/15/2021 9:19am
 Date & Time:
 Comments:

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[Signature]
Renato G. Fojas

Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

