

**REQUEST FOR QUOTATION**

RFQ NO. 2021-306  
DATE: June 11, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

*SWADT-LILOY-2021-03-282*

**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 5, 2021, 5:00 PM.

Very truly yours,  
*[Signature]*  
**RIDUAN TRADJIMUDDIN**  
ARDA

**Terms and Conditions:**

**PURPOSE :** IT equipment for SWADT Liloy

**PR NUMBER:** 2021-03-0412

1. Award shall be made on per :      Item Basis      Lot Basis
2. Quotation validity: **30 days from bid opening**
3. Delivery Period: **15 days upon receipt of approved NTP**
4. Delivery Area: **DSWD SWADT LILOY**
5. Terms of payment: **Within 60 calendar days**
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: **N/A**
9. Performance Security: **N/A**

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
**Renato G. Fojas** 6/11/21  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FOIX  
**BIDS AND AWARDS COMMITTEE**  
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Date & Time: *6/11/21 1:27pm*  
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