

For use only

REQUEST FOR QUOTATION

RFQ NO. 2021-414
DATE: 21-Jun-2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

KC-PAMANA-2021-04-279
POSTED
GEPS REF No. _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before June 22, 2021 @ 5:00 PM.

Very truly yours,
[Signature]
RIDUAN P. HADJIMUDDIN
ARDA

Terms and Conditions:

PURPOSE : KC PAMANA 1ST QTR COMMON SUPPLIES 2021

PR NUMBER : 2021-04-0530

- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
- 3. Delivery Period : 20 DAYS AFTER RECEIVED OF NTP
- 4. Delivery Area : DSWD FO 9, ZC
- 5. Terms of payment : WITH IN 60 WORKING DAYS
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Department of Social Welfare and Development
BAC ARDA - COMMITTEE
FOR BIDDING
[Signature]
Date & Time: 6/21/2021 1:50 PM
Remarks:

COMPANY NAME : DEPARTMENT OF SOC WELFARE AND DEVELOPMENT
 COMPANY ADDRESS : GENERAL VICENTE ALVARADO ST., ZAMBOANGA CITY
 CONTACT PERSON : EDWIN O. HIBIONADA
 CONTACT NO. : 9554472971

ANNEX A: RFQ
 RFQ NO. : 2021-114
 DATE : June 21, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
5	pcs	pcs	Heavy dutyextension cordwith 4 gang outlet (#12wire) 10mtr				
800	pcs	pcs	Ballpen,blue, fine point, good quality				
600	pcs	pcs	Ballpen,black, fine point, good quality				
25	boxes	boxes	Paper fastener (plastic coated)				
60	boxes	boxes	FOLDER, expanded-100 pcs/box, long, yellow				
250	pcs	pcs	FOLDER long white				
250	pcs	pcs	FOLDER short white				
8	pcs	pcs	Rubber stamp pad				
8	pcs	pcs	Rubber stamp received				
8	pcs	pcs	Rubber stamp (certified true copy)				
50	pcs	pcs	Go box/Filling box (storage box)				
300	pcs	pcs	Government folder				
4	liters	liters	Universal ink (cyan)				
4	liters	liters	Universal ink (black)				
4	liters	liters	Universal ink (yellow)				
4	liters	liters	Universal ink (Magenta)				
24	bottles	bottles	Marker refill black				
			XXXX nothing follows XXXX				
			Total =	75,821.88			
			Take Note:				
			Business/Invoicer's Permit shall be issued upon receipt of Purchase Order				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.				

PURPOSE : kg pamana 1st qtr supplies
 PR. NO. : 2021-04-0530

RENATO G. FOLAS
 RPROCUREMENT OFFICER
 Signature: *[Handwritten Signature]*
 Date: 6/21/2021
 CANVASSER
 Signature: *[Handwritten Signature]*

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER