

**REQUEST FOR QUOTATION**

RFQ NO. 2021-414  
DATE: 4-Jun-2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

*KC-PAMANA-2021-04-279*  
**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before June 14, 2021 @ 5:00 PM.

*[Signature]*  
RIDUAN P. HADJIMUDDIN  
ARDA

**Terms and Conditions:**

**PURPOSE : KC PAMANA 1st quarter common supplies 2021**

**PR NUMBER : 2021-04-0530**

1. Award shall be made on per :     Item Basis    xx    Lot Basis
  2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
  3. Delivery Period : 20 days after conformed on the **NTP**
  4. Delivery Area : DSWD FO IX, ZC
  5. Terms of payment : WITH IN 60 WORKING DAYS
  6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
  7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  8. Warranty : N/A
  9. Performance Security : N/A
9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX  
General Vicente Alvarez Street, Zamboanga City  
Telephone Nos. (63/62) 991-6030 / 991-8346/ 991-1001  
Email: [fo9@dswd.gov.ph](mailto:fo9@dswd.gov.ph)



#DSWDMayMalasakit

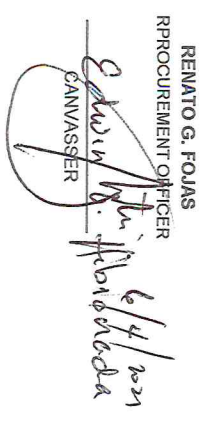
Department of Social Welfare and Development FO-IX  
**BIDS AND AWARDS COMMITTEE**  
For Posting  
Received by: Khadija  
Date & Time: 6/4/2021 2:57pm  
Remarks: \_\_\_\_\_

COMPANY NAME : DEPARTMENT OF SOC WELFARE AND DEVELOPMENT  
 COMPANY ADDRESS : GENERAL VICENTE ALVARADO ST., ZAMBOANGA CITY  
 CONTACT PERSON : EDWIN O. HIBIONADA  
 CONTACT NO. : 9564472971

ANNEX A: RFQ  
 RFQ NO. : 2021-414  
 DATE : June 4, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDERS SPECIFICATIONS	UNIT COST	TOTAL COST
5	pcs		Heavy duty extension cord with 4 gang outlet (#12wire) 10mtr				
800	pcs		Ballpen, blue, fine point, good quality				
600	pcs		Ballpen, black, fine point, good quality				
25	boxes		Paper fastener (plastic coated)				
60	boxes		FOLDER, expanded-100 pcs/box, long, yellow				
250	pcs		FOLDER long white				
250	pcs		FOLDER short white				
8	pcs		Rubber stamp pad				
8	pcs		Rubber stamp received				
8	pcs		Rubber stamp (certified true copy)				
50	pcs		Go box/filling box (storage box)				
300	pcs		Government folder				
4	liters		Universal ink (cyan)				
4	liters		Universal ink (cyan)				
4	liters		Universal ink (cyan)				
4	liters		Universal ink (cyan)				
24	bottles		Marker refill black				
			XXXXX nothing follows XXXX				
			Total =	75,821.88			
			Take Note:				
			Business/Mayor's Permit shall be issued upon receipt of Purchase Order				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.				

PURPOSE : kc pamana 1st qtr supplies  
 RR. NO. : 2021-04-0530

RENATO G. FOJAS  
 RPROCUREMENT OFFICER  
  
 CANVASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER