

REQUEST FOR QUOTATION

RFQ NO. 2021-06-586
DATE: 28-Jun-2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

4R-2021-06-586
POSTED
GEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before *July 5, 2021 @ 5:00pm*

Very truly yours,

[Signature]
RIDUAN P. HADJIMUDDIN
Assistant Regional Director for Administration

Terms and Conditions:

- PURPOSE** : For the use Pantawid pamilya beneficiaries
- PR NUMBER** : 2021-06-0721
- 1. Award shall be made on per : () Item Basis () Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Delivery Period : 30 CALENDAR DAYS UPON RECEIPT OF APPROVED NTP.
- 4. Delivery Area : AT DSWD FIELD OFFICE IX 3RD FLOOR PANTAWID AREA
- 5. Terms of payment : WITH IN 60 WORKING DAYS
- 6. Liquidated Damages/Penalty : 1/10 OF 1% OF UNDELIVERED PORTION X No. OF DAYS DELAYED.
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato G. Fojas
Regional Procurement Officer

(Signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX
General Vicente Alvarez Street, Zamboanga City
Telephone Nos. (63/62) 991-6030 / 991-8346/ 991-1001
Email: fo9@dswd.gov.ph
Website: www.fo9.dswd.gov.ph



#DSWDMayMalasakit

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE

For Posting

Received by: *[Signature]*

Date & Time: *6/29/2021 8:10 am*

Remarks: _____


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
GENERAL VICENTE ALVAREZ, ST. ZAMBOANGA CITY

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.

ANNEX A:
RFQ NO. : 2021-06-0586
DATE : 2021-06-28

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	60	reams	GREIVANCE FORM BACK TO BACK) LONG S-20 (COLORED	123,900.00			
2	48	reams	COC EDUCATION ONE SIDED PRINTING A4 S-20 (COLORED)				
3	48	reams	COC HEALTH ONE SIDED PRINTING A4 S-20 (COLORED)				
4	48	reams	COC FDS ONE SIDED PRINTING A4 S-20 (COLORED)				
5			XX				
6			For the use Pantawid pamilya Beneficiaries				
7							
8							
9							
10							
11							
16							
			Take Note:				
			Business/Mayor's Permit shall be issued upon receipt of Purchase Order				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.				

PURPOSE : For the use Pantawid pamilya Beneficiaries
PR. NO. : 2021-06-0721

RENATO G. FOJAS
PROCUREMENT OFFICER

JON GLOVA
CARTASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER