

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. CIU-02-21-06
DATE: MAY 19, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

CIU-2021-03-185

POSTED
GEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before July 5, 2021 5:00pm

Very truly yours,

RIDUAN P. MAHMUD
ARDA 10/28/21

Terms and Conditions:

- PURPOSE** : PROCUREMENT FOR COMMON SUPPLIES FOR CIU CY2021(FIRST QUARTER)
PR NUMBER : CIU-02-21-06
1. Award shall be made on per : ☐ Item Basis ☒ Lot Basis
2. Quotation validity : 20 days
3. Delivery Period : 30 Calendar Days upon Received of NTP
4. Delivery Area : DSWD-CIU, STA. BARBARA Zamboanga City
5. Term of Payment : Within 60 Calendar Days
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: Subject to 1% retention for warranty payment.
9. Performance Security: N/A
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

Department of Social Welfare and Development BIDS AND AWARDS COMMITTEE	
For Posting	
Received by:	<u>Princess</u>
Date & Time:	<u>6/2/2021 4:03 pm</u>
Remarks:	<u>Returned 6/16/2021 11:26am</u> <u>Returned 6/22/2021 9:22pm</u>

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT -CIU
COMPANY ADDRESS: STA. BARBARA. ZAMBOANGA CITY
CONTACT PERSON: IRENE C. GUAVES
CONTACT NO.: 09067006569

RFQ NO.:
DATE:

ANNEX A: RFQ
CIU-02-21-06
05/09/21 jh

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	3	PIECE	Extention Wire, 4 gang,30 meters, gauge #16 flat cord wire, plug (Heavy duty)				
2	3	PIECE	Extention Wire, 4 gang,30 meters, gauge #16 flat cord wire, plug (Heavy duty)				
3	5	PIECE	Extention Wire, 4 gang (Heavy duty)				
4	3	PIECE	EXTERNAL HARD DRIVE, 1TB				
5	12	PIECE	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0				
6	3	PIECE	EXTERNAL HARD DRIVE 2 TERABYTE				
7	100	PIECE	FACE SHIELD, direct splash protection				
8	100	PIECE	NITRILE GLOVES				
9	100	PIECE	PREMIUM LATEX GLOVES				
10	500	BOX	SURGICAL MASK, 3-ply				
11	120	PIECE	Plastic storage Box (63x48x40cm)with roll				
12	75	BOTTLE	EPSON L360 Ink (Black)				
13	70	BOTTLE	EPSON L360 Ink (Yellow)				
14	70	BOTTLE	EPSON L360 Ink (Magenta)				
15	70	BOTTLE	EPSON L360 Ink (Cyan)				
16	75	BOTTLE	BROTHER INK (BT D60 BK)				
17	70	BOTTLE	BROTHER INK (BT 5000 M)				

18	70	BOTTLE	OTHER INK (BT 5000 Y)					
19	70	BOTTLE	BROTHER INK (BT D60 C)					
20	75	BOTTLE	EPSON L3110 inkjet Ink (Black)					
21	70	BOTTLE	EPSON L3110 inkjet Ink (Yellow)					
22	70	BOTTLE	EPSON L3110 inkjet Ink (Magenta)					
23	70	BOTTLE	EPSON L3110inkjet Ink (Cyan)					
24	600	BOTTLE	Expanding Envelop-legal size color green					
25	200	BOX	Paper fastener (plastic)					
26	25	PIECE	Columnar Book 4 Column 50 Leaves 216x280					
27	300	PIECE	Black Ballpen with super grip (High quality)					
28	300	PIECE	Blue Ballpen with super grip (High quality)					
29	65	PIECE	Stapler 35" with remover					
30	65	BOX	Staple wire no. 35					
31	3	BOX	Expanding Envelop-legal size color green					
32	100	PIECE	Envelope long color brown					
33	65	BOX	PENCIL, lead, w/ eraser, 12pcs/Box					
34	6	PIECE	Certified true copy stamp					
35	6	PIECE	Paid Stamp					
36	25	PIECE	Plastic tape 2"					
37	3	PIECE	Heavy duty puncher					
38	65	PIECE	CORRECTION TAPE, Roller type					
39	10	PIECE	Printer Ink, Epson L3110 (Cortage #003-Black)					

40	10	BOX	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip (12 pcs in box)				
41	15	BOX	Ballpen OG8 (Oil Gel) 0.5mm (12pcs in box)				
42	50	PIECE	Government folder				
43	10	PIECE	Marker permanent, Bullet type, black				
44	50	PIECE	Expanded envelope long				
45	5	PIECE	Tape, packaging width: 48mm (2")				
46	100	PIECE	Correction Tape, Roller type, film based, usable length: 6 meters min.				
			Total	726,164.96			
			Take Note:				
			Business/Mayor's Permit shall be issued upon receipt of Purchase Order				
			Income/ Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/actively before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/actively before payment				


RENATO G. FOJAS
PROCUREMENT OFFICER


IRENE C. GUAVES
CANVASSER/CIU

(SIGNATURE OVER PRINTED NAME)
SUPPLIER