

**REQUEST FOR QUOTATION**

RFQ NO. 2021-495  
DATE: June 2, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Bangun - 2021-06-099

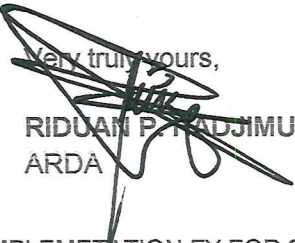
**POSTED**  
GEPs REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before June 21, 2021 5:00 PM.

Very truly yours,  
  
**RIDUAN P. RADJIMUDDIN ARDA**

Terms and Conditions:

**PURPOSE** TO BE USE FOR BANGUN IMPLEMETATION FY FOR 2021.

**PR NUMBER** 2021-05-0624  
FOR OFFICE SUPPLIES.

1. Award shall be made on per : \_\_\_\_\_ items Basis      x      Lot Basis
2. Quotation validity : 30 days from bid opening
3. Delivery Period : 10 days upon received Approved NTP
4. Delivery Area : DSWD FO IX
5. Terms of payment : 30 days from bid opening
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

Department of Social Welfare and Development  
**BIDS AND AWARDS COMM. FILE**  
For Posting  
Received by: Khadja  
& Time: 6:17 PM  
Date: \_\_\_\_\_

  
**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	3	UNITS	ELECTRIC FAN, stand type, plastic blade	124,703.26			
2	8	pcs.	EXTERNAL HARD DRIVE, 2TB, 2.5" HDD, USB 3.0				
3	8	unit	PRINTER, LASER COLORED				
4	1	UNIT	DIGITAL VOICE RECORDER, Memory: 4gb (expandable)				
5	5	unit	CHAIR, MONOBLOC, BEIGE, WITH BACKREST W/O ARMREST				
6	2	UNIT	4 LAYER STEEL FILING CABINET				
			XXXX				
			Take Note:				
			Business/ Mayor's Permit shall be issued upon receipt of Purchase Order				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.				

PURPOSE : TO BE USE FOR BANGUN IMPLEMENTATION FY FOR 2021 for Office Supply.  
 PR. NO. : 2021-05-0624

RENATO G. FOJAS  
 RPROCUREMENT OFFICER  
 ROLANDO S. VICENTE  
 CANNASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER