

**REQUEST FOR QUOTATION**

RFQ NO. 2021-495  
DATE: June 29, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

*Bangun-2021-06-339*

**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 5, 2021, 5:00 PM.

Very truly yours,  
*[Signature]*  
**RIDUAN P. RADJIMUDDIN**  
ARDA *[Signature]*

Terms and Conditions:

**PURPOSE** TO BE USE FOR BANGUN IMPLEMENTATION FY FOR 2021

FOR OFFICE SUPPLIES.

**PR NUMBER** 2021-05-0624

- 1. Award shall be made on per : \_\_\_\_\_ items Basis \_\_\_\_\_ x \_\_\_\_\_ Lot Basis
- 2. Quotation validity : 30 days from bid opening
- 3. Delivery Period : 10 DAYS UPON RECIEVED APPROVED NTP
- 4. Delivery Area : DSWD FO IX
- 5. Terms of payment : 30 days from bid opening
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE  
For Posting  
*[Signature]*  
Received by: *[Signature]*  
Date & Time: *July 1, 2021 9:02am*  
Remarks:

*[Signature]*  
**Renato G. Fojas**  
Regional Procurement Officer *[Signature]*

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

