

**REQUEST FOR QUOTATION**

RFQ NO. 2021-06-496  
DATE 2-Jun-2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam :

*496-2021-06-990*  
**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before *June 7, 2021 @ 5:00 pm*

Very truly yours,

*[Signature]*  
**RIDUAN P. BRUNZIBUDIN** *6/2/21*  
Assistant Regional Director for Administration

**Terms and Conditions:**

- PURPOSE** : **FOR THE OFFICE DAILY OPERATIONAL USE.**
- PR NUMBER** : **2021-05-0621**
- 1. Award shall be made on per : **{ Item Basis ( / Lot Basis**
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Delivery Period : **30 CALENDAR DAYS UPON RECEIPT OF APPROVED NTP.**
- 4. Delivery Area : **AT DSWD FIELD OFFICE IX 3RD FLOOR PANTAWID**
- 5. Terms of payment : **WITH IN 60 WORKING DAYS**
- 6. Liquidated Damages/Penalty : **1/10 OF 1% OF UNDELIVERED PORTION X No. OF DAYS DELAYED.**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

*[Signature]*  
**Renato G. Fojas** *6/2/21*  
Regional Procurement Officer

(Signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO-IX  
**BIDS AND AWARDS COMMITTEE**  
For Posting  
Received by: *[Signature]*  
Date & Time: *6/2/2021 10:26am*

