

REQUEST FOR QUOTATION

RFQ NO. 2021-482
DATE: May 24, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

SOCPEN-2021-05-026

POSTED
GEPS REF No. _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before June 7, 2021, 5:00 PM.

Very truly yours,
[Signature]
RIDUAN R. HADJIMUDDIN
ARDA

Terms and Conditions:

PURPOSE : Office Supplies for SOCPEN

PR NUMBER: 2021-05-0606

- Award shall be made on per _____ : _____ Item Basis Lot Basis
- Quotation validity: **30 days from bid opening**
- Delivery Period: **20 days upon receipt of PO**
- Delivery Area: **DSWD FO IX**
- Terms of payment: **Within 60 calendar days**
- Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: **N/A**
- Performance Security: **N/A**

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: *[Signature]*
Date & Time: *6:25 PM 9:48 AM*
Remarks:

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS: GEN. VICENTE ALVAREZ ST. ZAMBOANGA CITY
 CONTACT PERSON: JERIC N. ATIGA
 CONTACT NO.: 9171035062

ANNEX A: RFQ
 RFQ NO.: 2021-482
 DATE: May 24, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
3		Box	Air purifier heavy duty				
3		Pcs	UPS 1500VA				
30		pcs	Disinfectant spray 510g				
1		Box	Envelope expanding jrafboard garter lavender or light green				
500		Pcs	Ballpen needle tip black				
500		Pcs	Ballpen needle tip blue				
60		Btl	Alcohol 500ml 70%				
60		Box	Disposable face mask 50pcs/box				
				108,700.00			
			<i>Income/Business tax return shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment</i>				
			<i>Omnibus Sworn Statement shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment</i>				
			<i>Business/Mayors permit shall be submitted upon receipt of Purchase Order</i>				

RENATO G. FOJAS
 PROCUREMENT OFFICER



CANVASSER

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER