

REQUEST FOR QUOTATION

RFQ NO. 2021-428
 DATE: 5/10/2021

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :
 COMPANY TIN NO :

KC-KKB-2021-04-281



Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL INFORMATION** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before May 31, 2021 @ 5:00 PM

Very truly yours,

 RIBUAN D. ADJIMUDDIN
 ARDA

Terms and Conditions:

PURPOSE : KC KKB 1st quarter supplies 2021
PR Number : 2021-04-0532

1. Award shall be made on per: Item Basis X Lot Basis
2. Quotation Validity: **20 Calendar days from bid opening**
3. Delivery Period : **20 DAYS AFTER CONFORMED ON THE P.O.**
4. Delivery Area : **DSWD FO IX, ZC**
5. Terms of payment: **Within 60 Working Days**
6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x no. of days delayed**
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : **N/A**
9. Performance Security : **N/A**
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.**


Renato G. Fojas
 Regional Procurement Officer

(signature over printed
 Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Department of Social Welfare and Development FO-IX	
BIDS AND AWARDS COMMITTEE	
For Posting	
Received by:	<u>Pingon</u>
Date & Time:	<u>5/17/2021 4:47pm</u>
Remarks:	<u>Reporting</u>

COMPANY NAME Department of Social Welfare Development
COMPANY ADRE General Vicente Alvarez Street, Zamboanga City
CONTACT PERSON Edwin O. Hilblonada
CONTACT NO.: 9554472971

ANNEX A: RFQ
RFQ NO.: 2021-428
DATE: 10-May-21

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
580	pcs	pcs	Government folder				
1,100	pcs	pcs	Manila paper				
20	roll	roll	Scientific Calculator (real power)				
550	roll	roll	Double side tape, 1" good quality				
550	pcs	pcs	Black ballpoint pen (good quality, 50 pcs/box)				
550	pcs	pcs	Blue ballpoint pen (good quality, 50 pcs/box)				
22	boxes	boxes	Expanded Folder (100 pcs/box, long, yellow)				
22	bottle	bottle	Universal Ink-compatible with Epson unit (cyan) 1 liter				
22	bottle	bottle	Universal Ink-compatible with Epson unit (magenta) 1 liter				
22	bottle	bottle	Universal Ink-compatible with Epson unit (yellow) 1 liter				
110	boxes	boxes	Plastic Eraser				
22	pcs	pcs	Rubber Stamp pad				
22	pcs	pcs	Rubber Stamp (received)				
22	pcs	pcs	Rubber Stamp (certified true copy)				
55	boxes	boxes	Miscellaneous (multi-colored, precut 1/2)				
33	pack	pack	Photo paper (10 pcs/pack)				
110	pack	pack	Sticky notes / note pad (multi-colored)				
110	pack	pack	Sticker Paper (10 pcs/pack, neon colored)				
110	pcs	pcs	Storage Box (100 liters cap)				
If total amount is above fifty thousand (50,000.00) Omnibus Sworn Statement is required.							
Business/Mayor's permit shall be issued upon receipt of Purchase Order.							
Take note:							
total				264,326.44			

PURPOSE: KC RKB 1st quarter supplies 2021
PR. NO.: 2021-4-0532

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) within five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in OSWD's future biddings.

RENATO G. QUIAS
PROCUREMENT OFFICER

CANVASSER

SIGNATURE OVER PRINTED NAME
 SUPPLIER