

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 447  
DATE: 17-May-21

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN NO :

*GENSERV-2021-04-303*

**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before May 31, 2021 5:00PM

Very truly yours,  
  
RIDUAN P. HASHIMUDDIN  
WARD

Terms and Conditions:

- PURPOSE** : For 2nd - 4th Quarter 2021 Cleaning/Check-up of aircon units in FO-IX Building  
**PR NUMBER** : 2021-04-0556
1. Award shall be made on per :  Item Basis  Lot Basis  
2. Quotation validity : 30 days  
3. Delivery Period : 30 Calendar Days upon Received of NTP  
4. Delivery Area : DSWD FO-IX Zamboanga City  
5. Term of Payment : Within 60 Calendar Days  
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.  
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.  
8. Warranty:  
9. Performance Security: *n/a*  
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free. *p/k*

  
Renato G. Fojas  
Regional Procurement Officer

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE  
For Posting

Received by: *Pincus*  
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