

REQUEST FOR QUOTATION

RFQ NO. 2021-04-0452
DATE: 30-Apr-2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

4Ps-2021-04-305
POSTED
GEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before, *May 7, 2021 @ 5:00pm*

Very truly yours,

RIDUAN F. HADJIMUDDIN

Assistant Regional Director for Administration *04/30/21*

Terms and Conditions:

- PURPOSE** : **FOR THE USE OF GRADUATION CEREMONY OF PANTAWID EXISTING HOUSEHOLDS**
- PR NUMBER** : **2021-04-0568**
- 1. Award shall be made on per : () Item Basis () Lot Basis
- 2. Quotation validity : **15 CALENDAR DAYS FROM BID OPENING**
- 3. Delivery Period : **15 CALENDAR DAYS UPON RECEIPT OF APPROVED NTP.**
- 4. Delivery Area : **DSWD FIELD OFFICE IX 3RD FLOOR PANTAWID SECTION, Z.C.**
- 5. Terms of payment : **WITH IN 60 WORKING DAYS**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : **N/A**
- 9. Performance Security : **N/A**

10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.**

Renato G. Rojas
Regional Procurement Officer

(Signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: *Pincera*
Date & Time: *4/30/21 2:43pm*
Remarks: *Returned @ BAC 5/3/21 3:32am*

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
GENERAL VICENTE ALVAREZ, ST. ZAMBOANGA CITY

ANNEX A: RFQ :
RFQ NO. : 2021-04-0568
DATE : 2021-04-30

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1				210,400.00			
2	1,120	pcs	SPECIAL PAPER A4				
3	4	bottls	1 LITER UV INK FOR EPSON BLACK, YELLOW, MAGENTA, CYAN				
4	50	bxs	EXPANDED FOLDER YELLOW LONG @ 500PCS/BX				
5	250	reams	PAPER BOND A4 S-20				
6	1185	pcs	A4 DIPLOMA CERTIFICATE HOLDER				
FOR THE USE OF GRADUATION CEREMONY OF PANTAWID EXISTING HOUSEHOLDS							
Note:							
= Expected delivery on May 10,2021							
FOR THE USE OF GRADUATION CEREMONY OF PANTAWID EXISTING HOUSEHOLDS							
Business/Mayor's Permit shall be issued upon receipt of Purchase Order							
Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.							
Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.							

PURPOSE : FOR THE USE OF GRADUATION CEREMONY OF PANTAWID EXISTING HOUSEHOLDS
PR. NO. : 2021-04-0568

RENATO G. FOLLAS
PROCUREMENT OFFICER
JUN GIOVA
CANVASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER