

**REQUEST FOR QUOTATION**

RFQ NO. 2021-03-378  
DATE: 31-Mar-2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before April 19, 2021 10 AM - 5:00 PM

Very truly yours,

*Amoroso*  
**MA. CORAZON G. SUMICAD**  
Chief Administrative Officer

**Terms and Conditions:**

- PURPOSE** : **FOR THE USE RPMO PANTAWID STAFF**  
**PR NUMBER** : **2021-03-0461**
1. Award shall be made on per : ( ) Item Basis (  ) Lot Basis
  2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
  3. Delivery Period : **30 CALENDAR DAYS UPON RECEIPT OF APPROVED ~~EO~~ NTP**
  4. Delivery Area : **DSWD FIELD OFFICE IX 3RD FLOOR PANTAWID SECTION, Z.C.**
  5. Terms of payment : **WITH IN 60 WORKING DAYS**
  6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
  7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  8. Warranty : **N/A**
  9. Performance Security : **N/A**
  10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

*Renato G. Fojas*  
**Renato G. Fojas**  
Regional Procurement Officer

(Signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
BIDS AND AWARDS COMMITTEE  
For Posting  
Date: 4/6/21 @ 2:48 P  
Remark:

4PS-2021-04-240  
#DSWDMaynilasakit  
**POSTED**  
GEPS REF No. \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

