

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ No. 2021-03-0054  
Date: March 31, 2021

RSCC-2021-03-241

COMPANY NAME:  
COMPANY ADDRESS:  
CONTACT PERSON:  
CONTACT NO.:  
COMPANY TIN NO.:

|                    |
|--------------------|
| <b>POSTED</b>      |
| GEPS REF No. _____ |
| DATE: _____        |
| SIGNATURE: _____   |

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 12, 2021 @ 5:00 pm

Very truly yours,  
  
MA. CORAZON B. SUMICAD  
CAO

**Term and Conditions:**

- PURPOSE:** Purchase of man power for the operation of RSCC.  
**PR NO.:** RSCC-2021-03-0054
- Award shall be made on per:  Item Basis  Lot Basis
  - Quotation validity: 30 days
  - Delivery period: within 30 days upon receipt of ~~NOT~~ NT?
  - Delivery area: DSWD-RSCC Logoy Diutay Talon-Talon, Zamboanga City
  - Terms of payment: within 60 calendar days after delivery
  - Liquidated Damages/Penalty: 1/10 of 1% of undelivered portion x number of days of delay
  - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  - Warranty: N/A
  - Performance Security: N/A
  - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
RENATO G. TOJAS  
Regional Procurement Officer

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

For Posting  
  
3/31/21  
3:24pm



COMPANY NAME:  
 COMPANY ADDRESS:  
 CONTACT PERSON:  
 CONTACT NO.:

ANNEX A: RFQ  
 RFQ NO.: 2021-03-0054  
 DATE:

| ITEM NO. | QTY.  | UNIT  | PURCHASER'S SPECIFICATIONS  | TOTAL      | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|-------|-------|---|------------|-------------------------|-----------|------------|
|          | 1     | LOT   |   |            |                         |           |            |
|          | 1     | svc   | Purchase of service of COOK<br>> P546.60: DWR<br>> P27,228.80 per HP per month for 3 months<br>> Factor 393.5                                 |            |                         |           |            |
|          | 2     | svc   | Purchase of service of LAUNDRESS<br>> P486.00: DWR<br>> P24,224.39 per Laundress per month for 3 months<br>> Factor 393.5                     |            |                         |           |            |
|          | 1     | Svc   | Purchase of service of Child Dev't Worker/Day Care Worker<br>> P600.00: DWR<br>> P29, 840.44 per DCW per month for 3 months<br>> Factor 393.5 |            |                         |           |            |
|          | ***** | ***** | *****Nothing follows*****<br>Business/Mayor's Permit shall be issued upon receipt of Purchase Order   | 316,554.06 |                         |           |            |

PURPOSE: Purchase of man power for the operation of RSCC.  
 PR NO.: RSCC-2021-03-0054  
 IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O. means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

  
 RENZO G. FOUAS  
 Procurement Officer

\_\_\_\_\_  
 (Signature over printed name)  
 Supplier

\_\_\_\_\_  
 Carnasser