

FIELD OFFICE IX

REQUEST FOR QUOTATION

RFQ NO: 2021-426
DATE: 19-Apr-2021

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

KC-PAMANA-2021-04-279

POSTED

GEPS REF No.
DATE:
SIGNATURE:

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before May 8, 2021 10:00 AM - 5:00 PM

Very truly yours,

MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

PURPOSE : KC PAMANA 1ST QUARTER COMMON SUPPLIES 2021

PR NUMBER : 2021-04-0530

- 1. Award shall be made on per : Item Basis / Lot Basis
2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
3. Delivery Period : 20 DAYS AFTER CONFORMED ON THE P.O
4. Delivery Area : DSWD FO-9, ZC
5. Terms of payment : WITH IN 60 WORKING DAYS
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.
PHILGEPS EXPIRY:

Department of Social Welfare and Development FO IX
BIDS AND AWARDS COMMITTEE
Received by:
Date & Time:
Remarks:

COMPANY NAME  
 COMPANY ADDRESS  
 CONTACT PERSON  
 CONTACT NO.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 GENERAL VICENTE ALVAROZ ST., ZAMBORAONGA CITY  
 EDWIN O. HIBONHON  
 895447381

ANNEX A: RFQ  
 RFQ NO. : 2021-0414  
 DATE : April 12, 2

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDERS' SPECIFICATIONS	UNIT COST
5		pcs	Heavy duty extension cord with 4-prong outlets #12 wire 10 meters			
600		pcs	Balipen, blue, fine point, good quality			
600		pcs	Balipen, black, fine point, good quality			
25		boxes	Paper fastener (plastic coated)			
80		boxes	Folder, expanded-100 pcs/box, long, yellow			
250		pcs	Folder long white			
250		pcs	Folder short white			
8		pcs	Rubber stamp pad			
8		pcs	Rubber stamp received			
50		pcs	Rubber Stamp ( Certified true copy ) Go box /fillingbox ( storagebox )			
300		pcs	Government Folder			
4		liter	Universal ink ( cyan )			
4		liter	Universal ink ( black )			
4		liter	Universal ink ( yellow )			
Total =				75,821.88		

PURPOSE : MC PAMANAALIST QUARTER COMMON SUPPLIES 2021  
 PR. NO. : 2021-04-0530

RENATO G. FOLAS  
 PROCUREMENT OFFICER  
 CANVASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER