

REQUEST FOR QUOTATION

RFQ NO. 2021-428
 DATE: 19-Apr-2021

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :
 COMPANY TIN :

KC-KKB-2021-04-281
POSTED
 GEPS REF No. _____
 DATE: _____
 SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

May 8, 2021 10:00 AM - 5:00 PM

Very truly yours,

Ma. Corazon G. Sumicad
MA. CORAZON G. SUMICAD
 CAO

Terms and Conditions:

PURPOSE : KC KKB 1ST QUARTER SUPPLIES FOR CY 2021

PR NUMBER : 2021-04-0532

1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
3. Delivery Period : 20 DAYS AFTER CONFORMED ON THE P.O
4. Delivery Area : DSWD FO-8, ZC
5. Terms of payment : WITH IN 60 WORKING DAYS
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Renafo G. Fojas
Renafo G. Fojas
 Regional Procurement Officer
Renafo G. Fojas

(signature over printed name)

Supplier

PHILGEPS NO. _____
 PHILGEPS EXPIRY: _____

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
 For Posting
Renafo G. Fojas
 Received by: _____
 Date & Time: *4/19/2021 3:05 PM*
 Remarks: _____

COMPANY NAME
 COMPANY ADDRESS
 CONTACT PERSON
 CONTACT NO.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 GENERAL VICENTE ALVAREZ ST., ZAMBONGA CITY
 EDWIN O. HERMOJADA
 9534472811

ANNEX A: RFQ
 RFQ NO. : 2021-04
 DATE : April 18

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL AMC	BIDDER'S SPECIFICATIONS	UNIT COST
550		pcs	Government folder			
1,100		pcs	Manila Paper			
20		pcs	Scientific calculator			
550		roll	Double sided Tape, 1" good quality			
550		pcs	Black, ballpoint pen (good quality, 50 pcs/box)			
550		pcs	Blue ballpoint pen(good quality, 50 pcs/box)			
22		box	Expanded folder(100 pcs/box, long, yellow)			
22		box	Universal ink compatible with epson printer(cyan, 11 liter)			
22		bottle	Universal ink compatible with epson printer(magenta, 11 liter)			
110		box	Universal ink compatible with epson printer(yellow, 11 liter)			
22		pcs	Plastic paper fastener			
22		pcs	Rubber stamp pad			
22		pcs	Rubber stamp (received)			
22		pcs	Rubber stamp (certified true copy)			
55		box	Melocard(multi-colored, precut 1/2)			
33		pack	Photo paper (10 pcs/pack)			
110		pack	Sticky noteshrodopadk, multi colored			
110		pack	Sticker paper (neon colored (10 pcs/pack)			
Total =				78,175.14		
<p>1 AND NOTE: Business/Supplier's Permit shall be issued upon receipt of Purchase Order Income / Business Tax Return shall be required for Registered Procurement under Small Value Procurement Modality with ABC above P200,000.00 after receipt of approved contract and/or during delivery/acceptance/acceptance payment. Omnibus Sworn Statement shall be required for Registered Procurement under Small Value Procurement Modality with ABC above P200,000.00 after receipt of approved contract and/or during delivery/acceptance/acceptance payment.</p>						

PURPOSE: MC KKB 19T QUARTER COMMON SUPPLIES FOR CY 2021.
 PR. NO. 2021-04-0532

RENATO B. FOLAS
 PROCUREMENT OFFICER
Renato B. Folas
 CANVASSE

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER