

**REQUEST FOR QUOTATION**

RFQ NO. 2021-03-0047  
DATE: 04-20-21

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN : \_\_\_\_\_

Sir/Madam:

**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before May 3, 2021 4:00 AM - 5:00 pm

Very truly yours,

*[Signature]*  
**RIDUAN P. RABOTMADIN**  
**ARDA**

**Terms and Conditions:**

**PURPOSE** : FOR THE PROVISION OF PHYSICAL THERAPY SERVICES FOR THE HOME FOR THE ELDERLY.  
**PR NUMBER** : PR-2021-03-0047  
1. Award shall be made on per : ☒ Item Basis ☐ Lot Basis  
2. Quotation validity : 30 DAYS  
3. Delivery Period : APRIL-MAY 2021  
4. Delivery Area : HOME FOR THE ELDERLY  
5. Terms of payment : Within 60 calendar days  
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay  
7. In case of discrepancy between unit cost and total cost/unit cost shall prevail.  
8. Warranty : N/A  
9. Performance Security : N/A

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
**Renato G. Foias**  
Regional Procurement Officer

Supplier (signature over printed name)

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
CONTACT PERSON :  
CONTACT NO. :

ANNEX A: RFQ  
RFQ NO. : 2021-03-0047  
DATE :

PURCHASERS SPECIFICATIONS										
ITEM NO.	QTY.	UNIT			TOTAL ABC	BIDDER'S SPECIFICATIONS		UNIT COST	TOTAL COST	
1	2	months	PURCHASE OF SERVICE FOR ONE (1) PHYSICAL THERAPIST @ SG 15		P 67,150.00					
			XXXXX NOTHING FOLLOWS XXXXX							
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.							
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.							
PURPOSE FOR THE PROVISION OF PHYSICAL THERAPY SERVICES FOR THE HOME FOR THE ELDERLY.										
PR. NO.		PRP021-03-0047								

  
RENATO G. FOJAS  
RPROCUREMENT OFFICER

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

CANVASSER

TERMS OF REFERENCE

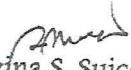
**POSITION:** Physical Therapist II  
**Location:** DSWD HOME FOR THE ELDERLY  
**Salary Grade:** SG 15  
**Reports to:** Center Head O

QUALIFICATION GUIDE		
Civil Service Commission (CSC) – Prescribed Qualification Standards		
25%	Education	: Bachelor's Degree in Physical Therapy
25%	Training	: 8 hours relevant training
25%	Experience	: 2 years of relevant experience
25%	Eligibility	: RA 1080 (Physical Therapy

Functions/ Duties and Responsibilities:

1. Assess, plan, organize and participate in rehabilitative program that improves mobility, relieve pain, increases strength and decrease or prevent deformity of patients suffering from disease or injury.
2. Test and evaluate patients' physical abilities, planning and providing appropriate treatment activities.
3. Help patient develop or regain physical functioning or adjust to disabilities by implementing programs.
4. Promote maximum independence by selecting therapies according to an individual's physical capacity.
5. Complete discharge planning by consulting a social worker and other health care workers.
6. Maintains patient's confidence and protect operations by keeping information confidential.
7. Maintains safe and clean working environment by complying with procedures, rules and regulations.
8. Protect patients and employees by adhering to infection controls policies and protocols.
9. Maintain professional and technical knowledge by attending education workshop.

Approved by:

  
Georgina S. Suico, RSW  
Center Head/ SWO III