



Department of Social Welfare and Development

FIELD OFFICE IX

TO : ALL DIVISION CHIEFS/UNIT HEAD/CENTER HEADS & SWADT LEADERS/PROVINCIAL LINK
 ATTENTION : All Qualified Applicants
 SUBJECT : **Schedule of Examinations and Interview**
 Date : March 17, 2021

Attached for your information are vacant for Contractual Positions with the corresponding qualification requirements, which are open to all interested qualified applicants to wit:

N O	POSITION TITLE	VACANT POSITION	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	ASSIGNMENT
1.	Social Welfare Officer III (Contractual Pantawid)	1	Bachelor's Degree in Social Work (BSSW)	1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work. 2. Computer literate (database, application, excel, powerpoint, etc.)	At least 24 hours relevant training	RA 1080 (RSW)	Pagadian City, ZDS
2.	Project Development Officer II (MCCT - Community Facilitator)	1	BS Degree relevant to the job pref. BS Social Work, Community Development & Other Allied Social Sciences	At least 1 year relevant exp. in Community Organizing with IP Community 1. Computer Literate 2. Proficient in Oral & Written 3. English Communication 4. Knowledge & Skills in Community Organizing of IP Cultural Communities	24 hours of relevant training pref. Community Organizing	None Required	Liloy, Zamboanga del Norte

Applicants must submit **Five (5) Folders (indicating the preferred position)** with the following documents, to wit:

- Application Letter
- Personal Data Sheet (PDS) with 2x2 latest colored picture
- Photocopy of Transcript of Records
- Certificates of Training attended and Eligibility (if any)



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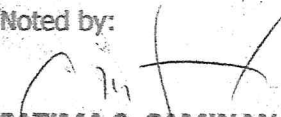
Schedule:

- **Last Submission- March 23, 2021**
- **IQ Exam – March 24, 2021**
- **Hands On Exam – March 25, 2021**
- **Interview – March 26, 2021**

Certified Correct by:


FE L. DELA CRUZ
Chief HRMDD

Noted by:


FATIMA S. CAMINAN
OIC-Regional Director