

SP - 02

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 0647
DATE: _____

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWF FO IX, Zamboanga City on or before 12/8/2020 10:00 AM

Very truly yours,

Corazon G. Sumicad
MA. CORAZON G. SUMICAD
CAO

SocPen-2020-12-04/leo

POSTED
GEPS REF No...
DATE: _____
SIGNATURE: _____

Terms and Conditions:

- 1. Award shall be made on per: Item Basis Lot Basis
- 2. Quotation validity shall not be less than 45 days
- 3. Good/s shall be delivered 7wd upon receipt of PO
- 4. Place of Delivery: DSWD FO IX
- 5. Terms of payment: 10wd after complete delivery
- 6. Liquidated Damages/Penalty one-tenth (1/10) of one percent for every day of delay shall imposed
- 7. Indicate brand, model and country of origin.: _____
- 8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 9. Warranty: _____
- 10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Renato G. Fojas
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO. _____
PHILGEPS EXPIRY: _____

COMPANY NAME:
 COMPANY ADDRESS:
 CONTACT PERSON:
 CONTACT NO.:

ANNEX A: RFQ
 RFQ NO.: 06/47
 DATE:

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
80			Continuous ink for epson L3110 black	290.00			
40			Continuous ink for epson black	290.00			
40			Continuous ink for epson L3110 Cyan	290.00			
20			Continuous ink for epson Cyan	290.00			
40			Continuous ink for epson L3110 Magenta	290.00			
20			Continuous ink for epson Magenta	290.00			
40			Continuous ink for epson L3110 Yellow	290.00			
20			Continuous ink for epson Yellow	290.00			
10			Toner Kyocera TK 899 black	8,600.00			
5			Hp laserjet pro mfp m18fw black	3,500.00			
2			Hp laserjet pro mfp m18fw magenta	3,500.00			
2			Hp laserjet pro mfp m18fw yellow	3,500.00			
2			Hp laserjet pro mfp m18fw cyan	3,500.00			
10			Wireless mouse usb type	200.00			
20			Battery AA dry cell 2 piece per pack	50.00			
20			Battery AAA dry cell 2 piece per pack	50.00			
			Incense/Business tax return shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment				
			Original Source Statement shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment				
			Business/Newsprint shall be submitted upon receipt of Purchase Order				

Sec-Pol-2020-12-0460
POSTED
 GEPS REF NO. 14 E
 ORIGINAL BIDDING

PURPOSE: For Soccer
 PR. NO.:
 IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) within five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

RENATE G. FOJAS
 PROCUREMENT OFFICER

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

CANVASSER