Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Area Vocational Rehabilitation Center III
Mampang, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO.: 2020-12-059
DATE: ____________

COMPANY NAME: ____________________
COMPANY ADDRESS: ____________________
CONTACT PERSON: ____________________
CONTACT NO.: ____________________
COMPANY TIN NO.: ____________________

Sir/Madam:

Please quote your lowest net government price/s including delivery charges, VAT or other applicable taxes, *and other incidental expenses for the goods listed in ANNEX A. Failure to indicate information could be* basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in ANNEX *A please attached in your quotation a duly notarised certification to this effect.*

Please accomplish and submit this form together with ANNEX A to DSWD-IX, F.O. on or before Dec. 17, 2020, 10:00 AM.

Very truly yours,

MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

1. Award shall be made per: __________ Item Basis ✓ Lot Basis
2. *Quotation validity shall not be less that 45 days*
3. Good/s shall be delivered: within 30 days from receipt of Purchase Order
4. Place of Delivery: AVRC-III
5. *Terms of Payment: 30 days after delivery*
6. Liquidated Damages/Penalty: one-tenth(1/10) of one percent(1%) for every delay
7. Indicate brand, model and country of origin: ____________________
8. *In case of discrepancy between unit cost and total cost, unit cost shall prevail.*
9. Warranty: ____________________
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). *You may visit Philgeps website at www.philgeps.gov.php* and register for free.

RENATO R. FOJAS
Regional Procurement Officer

AVRC-2020-12-515
POSTED
GEPS REF No.: ____________

For posting
12/12/20

____
(Signature over printed name)
SUPPLIER
PHILGEPS No.: ____________
PHILGEPS EXPIRY: ____________

ANNEX A: RFQ

RFQ NO.: 2020-12-059

DATE: ____________

COMPANY NAME: ____________

COMPANY ADDRESS: ____________

CONTACT PERSON: ____________

CONTACT NO:

ITEM NO.	QTY	UNIT	PURCHASER'S SPECIFICATIONS	Unit Cost	Total Cost	BIDDER'S SPECIFICATION	UNIT COST	TOTAL COST
1	180	rms	Bon d Paper Long Sub-20	200.00	36,000.00			
2	120	rms	Bond Paper Short Sub-20	195.00	23,400.00			
3	2400	pcs	White folder Long	8.00	19,200.00			
4	1200	pcs	White folder short	7.00	8,400.00			
5	120	bxs	Plastic Fastener	50.00	6,000.00			
6	60	bxs	paper Clip plastic coated	30.00	1,800.00			
7	400	pcs	Ballpen Fine Point	10.00	4,000.00			
8	40	bxs	Pencil#2	90.00	3,600.00			
9	220	pcs	Correction Tape	60.00	13,200.00			
10	12	bxs	Permanent Marker Fine	650.00	7,800.00			
11	12	bxs	Permanent Marker Broad	650.00	7,800.00			
12	60	bxs	Staple Wire #35	65.00	3,900.00			
13	60	bxs	Push Pin w/Plastic Head	50.00	3,000.00			
14	60	roll	Scotch Tape 2"	25.00	1,500.00			
15	60	pcs	Muskin Tape 2"	25.00	1,500.00			
16	60	pads	Yellow Pad Paper	35.00	2,100.00			
17	30	pcs	USB 16 gigs	300.00	9,000.00			
18	120	pcs	Record Books 500 pages	150.00	18,000.00			
19	60	bots	Glue	45.00	2,700.00			
20			Note: To be awarded by lot					

PURPOSE [illegible] for MRC Supplies/Materials CY-2020

PR No.: 2020-[illegible] dtd. [illegible]-20

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order(P.O.) with in five (5) days from date of receipts. Failure to sign the orignal P.O. means that the bidder is not is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

RENATO G. FOJAS
RPROCUREMENT OFFICER

PURC-2020-12-515

POSTED

GEPS REF No. ____________

DATE: ____________

SIGNATURE ____________

CANVASSER :

ANNEX A: RFQ

RFQ NO.: 2020-12-059

DATE: ____________

COMPANY NAME: ____________

COMPANY ADDRESS: ____________

CONTACT PERSON: ____________

CONTACT NO: ____________

ITEM NO.	QTY	UNIT	PURCHASER'S SPECIFICATIONS	Unit Cost	Total Cost	BIDDER'S SPECIFICATION	UNIT COST	TOTAL COST
1	8	bxs	Sign Pen	1,000.00	8,000.00			
2	12	bxs	White Board Marker	1,000.00	12,000.00			
3	10	bxs	Mailing Envelope Long	400.00	4,000.00			
4	360	pcs	Cartolina assorted colors	9.00	3,240.00			
5	60	jars	Paste	50.00	3,000.00			
6	4	bxs	Battery AA Size	1,000.00	4,000.00			
7	20	bxs	Computer Ribbon LX-310	150.00	3,000.00			
8	20	pads	Stick-On Memo Pads	50.00	1,000.00			
9	120	pcs	Illustration Boards	50.00	6,000.00			
10	12	pcs	Philippine Flag Standard Size	200.00	2,400.00			
11	12	bxs	Computer Paper Carbonless 3 Ply Long	1,000.00	12,000.00			
12	12	bxs	Computer Paper Carbonless 3 Ply Short	1,000.00	12,000.00			
13	60	pcks	Specialty Paper short	100.00	6,000.00			
14	60	pcs	Specialty Paper long	100.00	6,000.00			
15	60	btl	Alcohol 70% Ethyl	150.00	9,000.00			
16	120	bxs	Computer Ink HP 680 color	450.00	54,000.00			
17	120	bxs	Computer Ink 680 black	500.00	60,000.00			
18	40	bxs	Computer Ink HP 704 color	450.00	18,000.00			
19	40	bxs	Computer Ink HP 704 black	450.00	18,000.00			
20			Note: To be awarded by lot					

PURPOSE For the use of AVRc-III Suypplies/Materials for CY-2020

PR No.: 2020-10-079 dtd. 10-19-20

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order(P.O.) with in five (5) days from date of receipts. Failure to sign the orignal P.O. means that the bidder is not is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

AVRC-2020-12-575

POSTED

GEPS REF No.: ____________

DATE: ____________

SIGNATURE: ____________

RENATO G. FOJAS

RPROCUREMENT OFFICER

CANVASSER :

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

ANNEX A: RFQ
RFQ NO.: 2020-12-059
DATE: ____________

COMPANY NAME: ____________
COMPANY ADDRESS: ____________
CONTACT PERSON: ____________
CONTACT NO:

ITEM NO.	QTY	UNIT	PURCHASER'S SPECIFICATIONS	Unit Cost	Total Cost	BIDDER'S SPECIFICATION	UNIT COST	TOTAL COST
1	40	bot	Computer Ink T6642 cyan	400.00	16,000.00			
2	40	bot	Computer Ink T6641 black	400.00	16,000.00			
3	40	bot	Computer Ink T664 yellow	400.00	16,000.00			
4	40	bot	Computer Ink T664 magenta	400.00	16,000.00			
5	120	rms	Bond Paper A4	195.00	23,400.00			
6	xxxx	xxxx	xxxxxxxxxxxxxxxxxxxxxx					
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20			Note: To be awarded by lot					

PURPOSE For the use of AVRc-III Suypplies/Materials for CY-2020
PR No.: 2020-10-079 dtd. 10-19-20
IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from date of receipts. Failure to sign the orignal P.O. means that the bidder is not is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

RENATO G. FOJAS
RPROCUREMENT OFFICER

CANVASSER :

AVRC-2020-12-515

POSTED
GEPS REF No.
DATE:
SIGNATURE

(SIGNATURE OVER PRINTED NAME)
SUPPLIER