

*ADMIN*

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 670  
DATE: 7-Dec-20

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN NO :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to **Field Office IX, Zamboanga City** on or before

**DSWD**

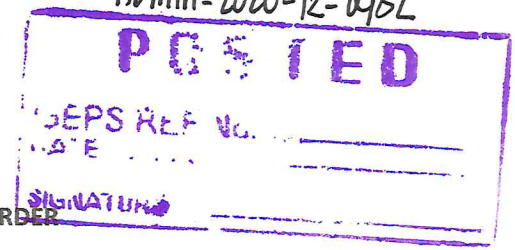
Very truly yours,

*Amasief*  
MA. CORAZON G. SUMICAD  
CAO

ADMIN-2020-12-1432

Terms and Conditions:

- Award shall be made on per:  Item Basis  Lot Basis
- Quotation validity shall not be less that **45** days
- Good/s shall be delivered: **W/IN 30 DAYS FROM THE RECEIPT OF PURCHASE ORDER**
- Place of Delivery: **DSWD FO IX, ZC**
- Terms of payment: **30 DAYS AFTER DELIVERY**
- Liquidated Damages/Penalty: **one-tenth (1/10) of one percent for every day delay shall be imposed.**
- Indicate brand, model and country of origin.: \_\_\_\_\_
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: \_\_\_\_\_
- Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**



**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

