

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ No. 2020-10-085

DATE: _____

COMPANY NAME:
COMPANY ADDRESS:
CONTACT PERSON:
CONTACT NO:
COMPANY TIN NO.:

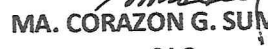
Sir/Madam:

Please quote your government price/s including delivery charge, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with the descriptive brochures, catalogues, literatures.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to **DSWD FO IX, Zamboanga City** on or before _____.

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Term and Conditions:

1. Award shall be made on per: / Item Basis Lot Basis
2. Quotation validity shall not be less than 15 days
3. Good/s shall be delivered on : 15 days upon receipt of PO
4. Place of Delivery: DSWD-RSCC Logoy Diutay Talon-Talon, Zamboanga City
5. Term of payment: 30 calendar days after delivery of PO
6. Liquidated Damage/Penalty: 1/10 of 1% of undelivered portion x number of days delay
7. Indicate brand, model and country of origin: _____
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail
9. Warranty: _____
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit philgers website at www.philgeps.gov.ph and register for free.


RENATO G. FOJAS
Regional Procurement Officer



(signature over printed name)
Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

