

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 631
DATE: 11/26/20

COMPANY NAME
:
COMPANY ADDRESS
:
CONTACT PERSON
:
CONTACT NO.
:
COMPANY TIN
:

Sir/Madam:

Please quote your government prices/ including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before December 2, 2020, 10:00 AM.

Very truly yours,
MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

1. Award shall be made on per Item Basis Lot Basis
2. Quotation validity shall not be less than **60** days
3. Good/s shall be delivered on 12/8-11/20
4. Place of Delivery : DSWD FO IX
5. Terms of payment : 30 CALENDAR DAYS AFTER ACTIVITY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of Days Delay
7. Indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Warranty :

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGeps). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Renato G. Fojas
Regional Procurement Officer



(signature over printed name)
Supplier
PHILGEPSS NO.:
PHILGEPSS EXPIRY:

