

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. _____
DATE: 9/24/2020

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD fo-9 on or before NOV. 26, 2020 @ 5:00 PM

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

- Award shall be made on per: Item Basis Lot Basis
- Quotation validity shall not be less than 45 days
- Good/s shall be delivered at ;
- Place of Delivery: LEON POSTIGO, ZDN
- Terms of payment: 30 DAYS AFTER ACTIVITY
 - Liquidated Damages/Penalty ONE-TENTH (1/10) OF ONE PERCENT FOR EVERY DAY DELAY SHALL BE IMPOSED.
- Indicate brand, model and country of origin.: _____
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: _____
- Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


Renato G. Fojas
Regional Procurement Officer

(signature over printed
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



COMPANY NAME:
 COMPANY ADDRESS:
 CONTACT PERSON:
 CONTACT NO.:

ANNEX A: RFQ
 RFQ NO.:
 DATE: 24-Sep-20

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
46	pax		1 meal and 2 snacks 2-Oct-20 MDRRC MEETING				
90	pax		1 meal and 2 snacks 10 pax/bryg 9 brys 3-Oct-20 BARANGAY / LOCAL INTER-AGENCY TASKFORCE COVID-19/BDRRMC (CUMI PSA WORKSHOP AND PLANNING)				
90	pax		1 meal and 2 snacks 9 pax/bryg 4 brygs Nov. 5-13, 2020 COMMUNITY PROJECT DEVELOPMENT WORKSHOP CUM RFR PREPARATION				
			Take note : Business/Mayor's permit shall be issued upon receipt of Purchase Order. If total amount is above fifteen thousand (50,000.00) Omnibus Sworn Statement is required.				

PURPOSE: Catering services of CEAC activities for batch 2 cycle 3 in the adoption of Disaster Response Operating Procedure (DROP) in the implementation of KALAHI-CIDSS PAMANA IP CDD COVID-19 Emergency Response in the Municipality of Leon Postigo, ZDM

PR. NO. 2020-09-17861
 IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground fo suspension or blacklisting in DSWD's future biddings.

RENATO G. FOJAS
 PROCUREMENT OFFICER
 CANVASSER

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

NOTE : Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDE

RECEIVED
 DATE: _____
 SIGNATURE: _____
 kc-2020-11-0443