

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QOUTATION

RFQ No. 2020-10-082

DATE: _____

COMPANY NAME:
COMPANY ADDRESS:
CONTACT PERSON:
CONTACT NO:
COMPANY TIN NO.:

Sir/Madam:

Please quote your government price/s including delivery charge, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with the descriptive brochures, catalogues, literatures.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to **DSWD – FO IX, Zamboanga City** on or before _____.

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Term and Conditions:

1. Award shall be made on per: _____ Item Basis / Lot Basis
2. Quotation validity shall not be less than 15 days
3. Good/s shall be delivered on : 15 days upon receipt of PO
4. Place of Delivery: RSCC Logoy Diutay, Talon-Talon, Zamboanga City
5. Term of payment: 30 days after delivery of PO
6. Liquidated Damage/Penalty: 1/10 of 1% of undelivered portion x number of days delay
7. Indicate brand, model and country of origin: _____
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail
9. Warranty: _____
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit philgers website at www.philgeps.gov.ph and register for free.


RENATO G. FOJAS
Regional Procurement Officer

RSCC - 2020-11-0419

POSTED
GEPS REF No. _____
DATE _____
SIGNATURE: _____

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

COMPANY NAME: _____
COMPANY ADDRESS: _____
CONTACT PERSON: _____
CONTACT NO.: _____

ANNEX A: RFQ
RFQ NO.: 2020-10-082
DATE: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	1	LOT	Common Janitorial Supplies				
	50	bot	Bleaching soap, liquid, 500 ml	170.00			
	50	bot	Bleaching soap, liquid, 500 ml, color safe	190.00			
	100	pcs	Detergent powder, all purpose, 1.8-2 kgs	300.00			
	100	cans	Disinfectant spray, aerosol type, 500-600 grams/can	650.00			
	100	cans	Air freshener aerosol, 280ml/150g min. in can	200.00			
	100	bot	Dishwashing soap, liquid, anti-bacterial, 500ml, good quality	200.00			
	100	cans	Insecticide, aerosol type, odorless, 500ml	410.00			
	20	pcs	Toilet brush, good quality	200.00			
	100	bot	Fabric conditioner 800ml	280.00			
	20	pair	Laundry boots	300.00			
	20	pcs	Laundry gloves	250.00			
	50	pcs	Scouring pad	80.00			
	20	pcs	Pail with cover, bkg, good quality	800.00			
	100	pcs	Toilet deodorizer, 99%, 50grams orchid	45.00			
	50	packs	Toilet tissue 24's/pack, good quality	200.00			

RsCC-2020-11-04/5
POSTED
GEPS REF NO. _____
NO. E. _____
SIGNATURE _____

	150	packs	Trash bag 100's/pack	200.00			
	50	pcs	Glass and Multisurface cleaner 250ml	275.00			
	****	*****	*****Nothing follows*****	*****			
			Business/Mayor's Permit shall be Issued upon receipt of Purchase Order				

PURPOSE: For the 4th Quarter Common Janitorial use of RSCC.
PR no.: 2020-10-128
IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O. means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

RENATO G. FOLAS
Procurement Officer

SAURA A. OLARTE
Canvasser

(Signature over printed name)
Supplier