

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

**REQUEST FOR QUOTATION**

RFQ No. 2020-10-083

DATE: \_\_\_\_\_

COMPANY NAME:  
COMPANY ADDRESS:  
CONTACT PERSON:  
CONTACT NO.:  
COMPANY TIN NO.:

Sir/Madam:

Please quote your government price/s including delivery charge, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with the descriptive brochures, catalogues, literatures.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to **DSWD – FO IX, Zamboanga City** on or before \_\_\_\_\_.

Very truly yours,

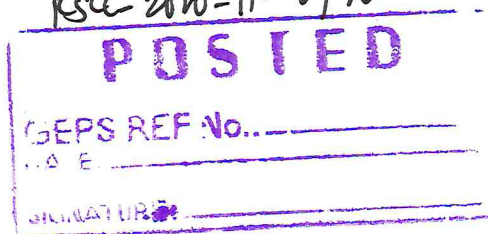
  
**MA. CORAZON G. SUMICAD**  
CAO

Term and Conditions:

1. Award shall be made on per: \_\_\_\_\_ Item Basis / Lot Basis
2. Quotation validity shall not be less than 15 days
3. Good/s shall be delivered on : 15 days upon receipt of PO
4. Place of Delivery: RSCC Logoy Diutay, Talon-Talon, Zamboanga City
5. Term of payment: 30 days after delivery of PO
6. Liquidated Damage/Penalty: 1/10 of 1% of undelivered portion x number of days delay
7. Indicate brand, model and country of origin: \_\_\_\_\_
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail
9. Warranty: \_\_\_\_\_
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit philgers website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**RENATO G. FOJAS**

Regional Procurement Officer



(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_  
 COMPANY ADDRESS: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 CONTACT NO.: \_\_\_\_\_

ANNEX A: RFQ  
 RFQ NO.: 2020-10-083  
 DATE: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	LOT		<b>Additional Personal Effects of Children</b>				
50	pcs		Comb (plastic, durable) atleast 7-9 inches, assorted color, fine toothed	50.00			
100	pcs		Face towel, 100% cotton, assorted colors, atleast 12x15 "	75.00			
50	pcs		Toothbrush, soft bristle for 1-3 yrs. Old, good quality	50.00			
100	packs		Disposable diaper, medium, bubble top sheet cover, 50-60's/pack	300.00			
100	packs		Disposable diaper, XXL, bubble top sheet cover, 50-60's/pack	500.00			
4	rolls		Cloth for bed sheet, 100% cotton	14,950.00			
100	pcs		Pillow, 24x15, soft, good quality	390.00			
100	pcs		Pillow case, 24x15, 100% cotton, soft, good quality	150.00			
50	pcs		Prickly heat powder 100g	120.00			
	****	*****	***** Nothing follow ***** Business/Mayor's Permit shall be issued upon receipt of Purchase Order	*****			

PURPOSE: For the additional Personal Effects of RSCC children for 4th quarter.

PR no.: 2020-10-129

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O. means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

  
**RENATO G. FOJAS**  
 Procurement Officer

**SAURAA A. OLARTE**  
 Canvasser

**RSCC-2020-11-2490**

**POSTED**

GEPS REF No.:

\_\_\_\_\_  
 (Signature over printed name)  
 Supplier

