

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 0521
DATE: _____

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

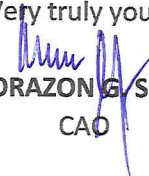
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to _____ on or before 10/6/2020 10:00 AM

Very truly yours,

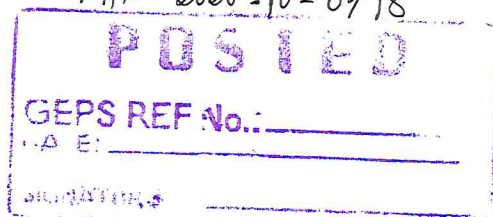

MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

- Award shall be made on per: Item Basis Lot Basis
- Quotation validity shall not be less than 45 days
- Good/s shall be delivered October 8-10,2020
- Place of Delivery: Zamboanga City
- Terms of payment: 10wd after complete delivery _____
- Liquidated Damages/Penalty one-tenth (1/10) of one percent for every day of delay shall imposed
- Indicate brand, model and country of origin.: _____
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: _____
- Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


Renato G. Fojas

Regional Procurement Officer



(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
FIELD OFFICE IX - ZAMBOANGA CITY

TABLE OF RATING FACTORS FOR LEASE OF VENUE

Activity Title :

	RATING FACTORS	END USER'S TECHNICAL SPECIFICATIONS	WEIGHT (%)	BAC 1	RATING % BAC 2	BAC 3
I	AVAILABILITY					
			100%			
II	Location and Site Condition	10%				
	1. Accessibility		50%			
	2. Parking Space		50%			
			100%			
III	Neighborhood Data	10%				
	1. Sanitation and Health Condition		75%			
	2. Police and Fire Station		25%			
	3. Restaurant		25%			
	4. Banking and Postal		25%			
			100%			
IV	Venue	40%				
	1. Structural Condition		5%			
	2. Functionality		5%			
	a. Conference Room		5%			
	b. Functionality		5%			
	a. Conference Room		5%			
	b. Room Arrangement (e.g. single, double, etc.)		5%			
	c. Light, ventilation, and air conditioning		5%			
	d. Space Requirements		5%			
	3. Facilities	30%				
	a. Water Supply and Toilet		5%			
	b. Lighting System		5%			
	c. Elevators		5%			
	d. Fire escapes		5%			
	e. Fire fighting equipment		5%			
	f. Internet and telecommunication		5%			
	g. Audio and visual equipment		5%			
	4. Other Requirements	5%				
	a. Maintenance		5%			
	b. Attractiveness		5%			
	c. Security		5%			
	5. Catering Services	3%				
	6. Client's Satisfactory Rating	2%				
			100%			
I	Availability					
II	Location and Site Condition					
III	Neighborhood Data					
IV	Venue					

Passing Rate : 80%

Prepared by:

NABAY L. AHMED