


REQUEST FOR QUOTATION

RFQ NO. 0519
DATE: _____

Sir/Madam:

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to PSWD FO IX, PAC OFFICE on or before 10-06-2021, 10:00 AM

Very truly yours,

MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

1. Award shall be made on per: ___ Item Basis ___ Lot Basis
2. Quotation validity shall not be less than 45 days
3. Good/s shall be delivered October 8-10,2020
4. Place of Delivery: Lilo Zamboanga del norte
5. Terms of payment: 10wd after complete delivery_____
6. Liquidated Damages/Penalty one-tenth (1/10) of one percent for every day of delay shall imposed
7. Indicate brand, model and country of origin.: _____
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Warranty: _____
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.**

Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
FIELD OFFICE IX - ZAMBOANGA CITY

TABLE OF RATING FACTORS FOR LEASE OF VENUE

Activity Title :

	RATING FACTORS	END USER'S TECHNICAL SPECIFICATIONS	WEIGHT (%)	BAC 1	RATING % BAC 2	BAC 3
I	AVAILABILITY		100%			
II	Location and Site Condition					
	1. Accessibility		50%			
	2. Parking Space		50%			
			100%			
III	Neighborhood Data					
	1. Sanitation and Health Condition		25%			
	2. Police and Fire Station		25%			
	3. Restaurant		25%			
	4. Banking and Postal		25%			
			100%			
IV	Venue					
	1. Structural Condition		50%			
	2. Functionality		50%			
	a. Conference Room		50%			
	b. Functionality		50%			
	a. Conference Room		50%			
	b. Room Arrangement (e.g. single, double, etc.)		50%			
	c. Light, ventilation, and air conditioning		50%			
	d. Space Requirements		50%			
	3. Facilities					
	a. Water Supply and Toilet		50%			
	b. Lighting System		50%			
	c. Elevators		50%			
	d. Fire escapes		50%			
	e. Fire fighting equipment		50%			
	f. Internet and telecommunication		50%			
	g. Audio and visual equipment		50%			
	4. Other Requirements					
	a. Maintenance		50%			
	b. Attractiveness		50%			
	c. Security		50%			
	5. Catering Services		50%			
	6. Client's Satisfactory Rating		50%			
			100%			
I	Availability					
II	Location and Site Condition					
III	Neighborhood Data					
IV	Venue					

Passing Rate : 80%

Prepared by:

MARK H. ALVARADO