

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO.: 2020-09-022  
DATE: 9/10/2020

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN NO : \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD HOME FOR WOMEN MAMPANG, ZAMBO. CITY on or before 9/17/2020, 5:00 PM

Very truly yours,

  
MA. CORAZON G. SUVICAD  
CAO

Terms and Conditions:

1. Award shall be made on per:  Item Basis  Lot Basis
2. Quotation validity shall not be less than 15 days
3. Good/s shall be delivered on \_\_\_\_\_
4. Place of Delivery: MAMPANG, ZAMBO. CITY, HOME FOR WOMEN
5. Terms of payment: AFTER 30 CALENDAR DAYS UPON DELIVERY OF P.O
6. Liquidated Damages/Penalty 1/10 OF 1% OF UNPERFORMED PORTION
7. Indicate brand, model and country of origin.: \_\_\_\_\_
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Warranty: \_\_\_\_\_
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

  
Renato G. Fojas  
Regional Procurement Officer

\_\_\_\_\_  
Supplier  
PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

**Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDED.**


COMPANY NAME: \_\_\_\_\_  
 COMPANY ADDRESS: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 CONTACT NO.: \_\_\_\_\_

ANNE  
 RFQ #  
 DATE

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UN
		<b>1</b>	<b>LOT</b>			
1	50	Pcs	Water Drum with cover (105 liter)	2,200.00		
2	50	Pcs	Storage Box (150 Liter)	2,000.00		
3	50	Pcs	Utility Pail with cover (12 liter)	200.00		
4	12	Pcs	Stainless Basin (70cm)	700.00		

PURPOSE: **FOR THE USE OF HOME FOR WOMEN OPERATION.**  
 PR. NO.: **2020-09-123**

**IMPORTANT:** The winning bidder must sign the Original copy of Purchase Order (P.O.) within five (5) days from the date of receipt. Failure to sign the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.

  
**RENATO S. FOJAS**  
 RPROCUREMENT OFFICER

**EDTESSIE KATE M. TARROZA**  
 0997-298-5599  
 CANVASSER

\_\_\_\_\_  
 SUPPLIER

**Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / AWARDED.**