

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 453
DATE: 11-Sep-2020

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before Sept. 15, 2020, 05:00 PM.

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity shall not be less than 30 days
3. Good/s shall be delivered on :
4. Place of Delivery : DSWD FO IX
5. Terms of payment :
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of Days Delay
7. Indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Warranty :
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS INC.

PHILGEPS INC.

COLMANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
 CONTACT PERSON : CALVIN MONDICK R. RAVAL
 CONTACT NO. : 9171097043

ANNEX A: RFQ
 RFQ NO. :
 DATE :
 11-Sep-2020

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	BIDDERS SPECIFICATIONS	UNIT COST	TOTAL COST
	4	MONTHS	OFFICE RENTAL	ABC		
			SPECS:	160,000.00		
			362 SQ. METERS 60-70 DSMD STAFF			
			INCLUDES THE FF:			
			EXCLUSIVE OFFICE SPACE OF ABOUT 12 SQM			
			RECEPTION AREA			
			KITCHEN			
			TOILET & BATHROOM			
			XXXXX NOTHING FOLLOWS XXXXX			
			Take Note:			
			Business/Buyer's Permit shall be issued upon receipt of Purchase Order			
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/facility before payment.			
			Omibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/facility before payment.			

PURPOSE : FOR THE PROPOSED OFFICE SPACE RENTAL

PR. NO. : 2020-09-17804

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground to suspension or blacklisting in DSMD's future biddings.

RENATO G. FOLLAS
 RPROCUREMENT OFFICER

CALVIN MONDICK R. RAVAL
 COMMISSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER