

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. _____

DATE: 9/16/2020

COMPANY NAME:
COMPANY ADDRESS:
CONTACT PERSON:
CONTACT NO.
COMPANY TIN NO.

SIR/MADAM:

Please quote your government price/s including delivery charge, VAT or other applicable taxes, and other incidental expenses for the goods, listed in ANNEX A. Failure to indicate information could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literature.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this Form together with Annex A to _____
on or before 9/17/2020 AT 5:00 PM

DSWD FO IX ZC.

Note: Business Mayor Permit shall be submitted upon receipt of canvass paper/ approved PO.

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

- Award shall be made on per: Item Lot
- QUOTATION VALIDITY SHALL NOT BE LESS than 45 days.
- Goods/ shall be delivered 15 DAYS UPON RECEIVED APPROVED PO.
- Place of Delivery: DSWD- FO-IX-ZC
- Terms of Payment: 30 days after delivery/services
- Liquidated damages/ ONE TEN (1/10) OF 1 PERCENT OF EVERY DAY DELAY .
- Indicate brand, model and country of origin: _____
- In case of discrepancy between unit cost And total cost, unit cost shall PREVAIL.
- Warranty: _____
- Prospective supplier must be registered at the Philippines Government electronic Procurement System (PHILGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


RENATO G. FOJAS
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO: _____

PHILGEPS EXPIRY: _____

TIN# _____

