

FOR : **ROWENA CANDICE M. RUIZ**  
Executive Director V  
Government procurement Policy Board Technical Support Office (GPPB-TSO)  
Unit 2504 Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas center, Pasig  
City, Philippines 1605

FROM : **THE REGIONAL DIRECTOR**

SUBJECT : **SUBMISSION OF SPECIEMEN DIGITAL SIGNATURE FOR PURPOSE OF  
VALIDATION OF PROCUREMENT REPORTS.**

DATE : **September 15, 2020**

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We are submitting herewith attached, signed and approved copy of Specimen Digital Signature for Purpose of Validation of Procurement Reports of DSWD Field Office IX.

The said documents will be sent through email at [e-sig@gppb.gov.ph](mailto:e-sig@gppb.gov.ph).

Please acknowledge receipt.

Thank you.

  
**FATIMA S. CAMINAN**  
OIC-Regional Director



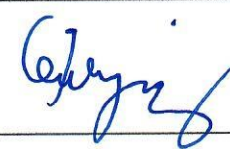

### SPECIMEN SIGNATURE FORM

Name of Procuring Entity: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE IX  
Contact Person: MARIA CORAZON G. SUMICAD (DSWD FO IX)  
Email Address and Telephone No. bac.dswdfo9@gmail.com / 991-6030

#### Instructions:

1. Please accomplish the form and send to [e-sig@gppb.gov.ph](mailto:e-sig@gppb.gov.ph).
2. The person granting authority must be the Head of Procuring Entity or his/her duly authorized official.
3. Include all signatories, including the alternate, to the PEs :
  - a. Annual Procurement Plan (APP);
  - b. Procurement Monitoring Report (PMR) ;
  - c. Agency Procurement Compliance and Performance Indicators (APCPI) results;
  - d. Blacklisting Orders;
  - e. Documents related to the registration in the Online Blacklisting Portal;
  - f. Certification of Posting of APP and PMR;
  - g. Certification on the Conduct of Early Procurement Activities;
  - h. Certification related to the pre-selected list of suppliers for Limited Source Bidding; and
  - i. Certification on the Use of Electronic Bid Submission.
4. Add more rows or additional sheets if necessary.





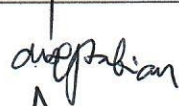





The following are hereby authorized to sign and certify procurement documents and reports to be submitted to the GPPB-TSO as of SEPTEMBER 15, 2020  
Date

I. BIDS AND AWARDS COMMITTEE (BAC) CHAIRPERSON/S			
Name	Official Designation	Signature	Initial
MARIA CORAZON G. SUMICAD	BAC - Chairperson / Chief Admin. Officer		
FE L. DELA CRUZ	BAC Vice Chairperson / Supervising Admin. Officer		









**GOVERNMENT PROCUREMENT POLICY BOARD  
TECHNICAL SUPPORT OFFICE**







**II. BAC MEMBERS**

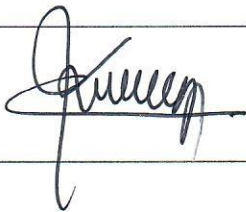

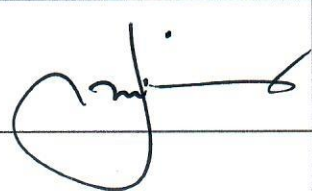
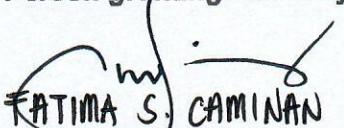
Name	Official Designation	Signature	Initial
MA. SOCORRO S. MACASO	BAC Member / SWO-V		
MA. LOURDES U. AMILHAMJA	BAC Member / AO-V		
MARILYN D. FABIAN	BAC Member / SWO-IV		
CARMENCITA D. LUNA	ALT. BAC Member / SWO-V		
HASAN B. ALFARO	ALT. BAC Member /		

**III. BAC SECRETARIAT**

Name	Official Designation	Signature	Initial
XANTHI ROMBILLA J. VALLECER	ADMIN. OFFICER - IV/ BAC SECRETARIAT HEAD		
OMIBERTO J. PABLO JR.	BAC SECRETARIAT - Member		
NAIDA H. KARIM	BAC SECRETARIAT - Member		

**IV. TECHNICAL WORKING GROUP**

Name	Official Designation	Signature	Initial
RENATO G. FOJAS	AO-V / TWG - Goods		
BELLENE L. AHMAD	AO-V / TWG - Finance		
ENGR. ROBERTO C. FALSIS	AO-V / TWG - IT/TA		

USAY J. KUYONG JK.	TWG - I.T.		
<b>V. OTHERS</b>			
Name	Official Designation	Signature	Initial
FATIMA S. CAMINAN	OK-REGIONAL DIRECTOR		
<b>Person granting authority:</b>		<b>Date authority granted:</b> (dd/mm/yyyy)	
 <b>FATIMA S. CAMINAN</b> Signature over Printed Name		<b>OK-REGIONAL DIRECTOR</b> Designation	
		9/15/2020	

GPPB-TSO will collect, record, store, use, disclose, and process your personal information consisting of names and signatures for the purpose of this specimen signature form and for purposes relevant or incidental thereto. You have the rights under the Data Privacy Act such as the rights to be informed, access, correct, object, withdraw, erasure or block, data portability, file complaint, and damages. You should be aware that there are risks in the processing of your personal information and for safeguards to protect it, kindly contact our Data Protection Officer at [imd@gppb.gov.ph](mailto:imd@gppb.gov.ph) to exercise your right or for any concern.