

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. _____

DATE: 9/21/2020

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD fo-9 on or before 9/25/2020, 2020 @ 1:00 PM

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Terms and Conditions:

- Award shall be made on per: ___ Item Basis X Lot Basis
- Quotation validity shall not be less than 45 days
- Good/s shall be delivered at ;
- Place of Delivery: SIBUCO, ZAMBOANGA DEL NORTE
- Terms of payment: 30 DAYS AFTER ACTIVITY
- Liquidated Damages/Penalty ONE-TENTH (1/10) OF ONE PERCENT FOR EVERY DAY DELAY SHALL BE IMPOSED.
- Indicate brand, model and country of origin.: _____
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: _____
- Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


Renato G. Fojas

(signature over printed

COMPANY NAME:
 COMPANY ADDRESS:
 CONTACT PERSON:
 CONTACT NO.:

ANNEX A: RFQ
 RFQ NO.:
 DATE: 21-

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COS
588	pax		Barangay / Local Inter-Agency Task Force COVID 19 / BDRRMC (PSA workshop and planning) (2 days activity) 21 pax / brgy @ 300.00 14 brgys x 2 days 1 meal and 2 snacks / day September 30 to October 16, 2020	300.00		
			Community Project Development Workshop 95 pax @ 300.00 x 2 days 1 meal and 2 snacks 28-Oct-20	300.00		
			MDRRMC Meeting cum MIAc technical Review (1 day activity) 85 pax @ 300.00 x 1 day 1 meal and 2 snacks / day 4-Nov-20	300.00		
			Take note : Business/Mayor's permit shall be issued upon receipt of Purchase Order. If total amount is above fifteen thousand (50,000.00) Omnibus Sworn Statement is required.			

PURPOSE: Catering services during the conduct of KC-PAMANA IP CDD (DROF) CEAC Cycle 3 in CADT SIBUCO, Sibuco, Zamboanga Del Norte.

PR. NO. 2020-09-17842

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground for DSWD's further biddings


 RENATO G. FOJAS
 PROCUREMENT OFFICER

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

CANVASSER

NOTE : Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDE