

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO.: \_\_\_\_\_  
DATE: \_\_\_\_\_


COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN NO : \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.


If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD HOME FOR WOMEN MAMPANG, ZAMBO. CITY on or before 9/25/20, 5:00 PM

  
Very truly yours,  
**MA. CORAZON G. SUMICAD**  
CAO

Terms and Conditions:

1. Award shall be made on per:    Item Basis    / Lot Basis
2. Quotation validity shall not be less than 15 days
3. Good/s shall be delivered on \_\_\_\_\_
4. Place of Delivery: MAMPANG, ZAMBO. CITY, HOME FOR WOMEN
5. Terms of payment: AFTER 30 CALENDAR DAYS UPON DELIVERY OF P.O
6. Liquidated Damages/Penalty 1/10 OF 1% OF UNPERFORMED PORTION
7. Indicate brand, model and country of origin.: \_\_\_\_\_
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Warranty: \_\_\_\_\_
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

  
**Renato G. Fojas**  
Regional Procurement  
Officer

\_\_\_\_\_  
Supplier  
PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

  
JOTIC  
6-11-20

COMPANY NAME: \_\_\_\_\_  
 COMPANY ADDRESS: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 CONTACT NO.: \_\_\_\_\_

ANNEX A: RFQ  
 RFQ NO.: \_\_\_\_\_  
 DATE: \_\_\_\_\_

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	50	PAX	SEPT. 21, 2020 - 1 MEAL & 2 SNACKS (AM&PM)	500			
2	50	PAX	Oct. 01, 2020 - 1 LUNCH, 1 DINNER & 2 SNACKS (AM&PM)	800			

PURPOSE: FOR THE NATIONAL DISASTER RESILIENCE MONTH CELEBRATION 2020 OF HFW.  
 PR. NO.: 2020-02-024  
**IMPORTANT:** The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

*Renato G. Fojas*  
 RENATO G. FOJAS  
 PROCUREMENT OFFICER

*Jenen B. Falcasantos*  
 JENEN B. FALCASANTOS  
 CANVASSER

\_\_\_\_\_  
 SUPPLIER

**MENU FOR DISASTER RESILIENCE MONTH CELEBRATION  
DAY 1**

**MERIENDA:**

**AM- BEFF BURGER+ FRUIT JUICE IN CAN  
PM- EMPANADA + FRUIT JUICE IN CAN**

**LUNCH :**

**PLAIN RICE  
LUMPIA SHANGHAI  
CHICKEN PERI-PERI  
SEPO SPECIAL  
BIHON GUISADO  
BONELESS BANGUS W/ LEMON BUTTER SAUCE  
BUKO PANDAN  
FOUR SEASONS FOR CLIENTS (15PCS)  
SOFT DRINKS (35PCS)**

Certified by:

  
**EVELYN D. LINGATONG, RSW**  
Center Head

**MENU FOR DISASTER RESILIENCE MONTH CELEBRATION  
DAY 2**

**MERIENDA:**

**AM- EGG PIE + FRUIT JUICE IN CAN**

**PM- CHICKEN SIOPAO + FRUIT JUICE IN CAN**

**LUNCH :**

**PLAIN RICE**

**HONEY GARLIC BEEF**

**FRIED SPICY CHICKEN**

**SHRIMP IN COCONUT SAUCE**

**PANCIT SEAFOOD**

**LECHE FLAN**

**FOUR SEASONS FOR CLIENTS (15PCS)**

**SOFT DRINKS (35PCS)**

**DINNER :**

**PLAIN RICE**

**BEEF TERIYAKI**

**GLAZED SPICY CHICKEN WINGS**

**SQUID CALAMARES**

**SEPO SPECIAL**

**FRESH FRUITS IN SEASON**

**FOUR SEASON FOR CLIENTS (15PCS)**

**SOFTDRINKS (35PCS)**

Certified by:

  
**EVELYN D. LINGATONG, RSW**

Center Head