

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

COMPANY NAME:
COMPANY ADDRESS:
CONTACT PERSON:
CONTACT NO.:
COMPANY TIN NO.:

RFQ No: 2020-08-065
Date: _____


Sir/Madam:

Please quote your government price/s including delivery charge, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to RSCC Talon-Talon, Zamboanga City on or before _____, 5:00 PM

Very truly yours,


MA. CORAZON G. SUMICAD
CAO

Term and Conditions:

1. Award shall be made on per: ___ Item Basis ___ Lot Basis
2. Quotation validity shall not be less than ___ days
3. Good/s shall be delivered on: 15 days upon receipt of PO
4. Place of Delivery: RSCC Talon-Talon, Zamboanga City
5. Term of payment: 30 days after delivery of PO
6. Liquidated Damage/Penalty: 1/10 of 1% of unperformed portion
7. Indicate brand, model and country of origin: _____
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail
9. Warranty: _____
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit philgers website at www.gov.ph and register for free.**


RENATO G. FOJAS
Regional Procurement Officer

(signature over printed name)
Supplier


PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

COMPANY NAME:
 COMPANY ADDRESS:
 CONTACT PERSON:
 CONTACT NO.:

ANNEX A: RFQ
 RFQ no: 2020-08-065
 DATE: August 26, 2020

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	1	Lot				
	1	Unit	Acrylic frame organizational chart 6ft x 3ft with 8 volts printing included			
	4	Pcs	Acrylic frame with 4 volts 2ft x 3ft printing included			
	****	*****	*****Nothing Follows*****			

PURPOSE: For the use of RSCC New Building
 PR NO.: 0100
 IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O. means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.


RENATO G. ROJAS
 Procurement Officer

 (Signature over printed name)
 Supplier

SAURAA. OLARTE
 Canvasser