

TO

: ALL DIVISION CHIEFS/UNIT HEADS/CENTER HEADS &

SWADT LEADERS/PROVINCIAL LINKS

ATTENTION: All Next-in-rank and other Qualified Applicants

SUBJECT

: Schedule of Examinations and Interview

DATE

: June 25, 2020

Attached for your information are vacancies for various Positions - with their corresponding specified qualification requirements, which are open to all interested qualified applicants to wit:

NO		ITEM	NO OF VACA	SALA		QUALIFICAT	TION REQUIREMENTS		
6	POSITION TITLE	NO.	NT POSIT ION	GRAD E	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILIT	ASSIGNME NT
1	PROJECT DEVELOPMENT OFFICER III (PERMANENT)	OSEC- DSWDB -PDO3- 11- 2015	1	18	Graduate of Bachelor's Degree relevant to the job	Atleast with 24 hours of relevant training	1. Two (2) years of relevant experience; 2. Computer literate (database application, excel, powerpoints, etc.)	Career Service (professio nal)/ 2nd level eligibility.	DSWD-FO IX
2	PROJECT DEVELOPMENT OFFICER II (PERMANENT)	OSEC- DSWDB -PDO2- 235- 2004	1	15	Graduate of Bachelor's Degree relevant to the job	Atleast with 24 hours of relevant training	1. Two (2) years of relevant experience; 2. Computer literate (database application, excel, powerpoints, etc.)	Career Service (professio nal)/ 2nd level eligibility.	DSWD-FO IX
3	SOCIAL WELFARE OFFICER II (PERMANENT)	OSEC- DSWDB -SWO2- 569- 2004	1	15	Bachelor's Degree in Social Work (BSSW)	Atleast with 24 hours of relevant training	1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work.	RA 1080 (Licensed Social Worker)	DSWD-FO IX
							2. Computer literate (database application, excel, powerpoints, etc.)		











Department of Social Welfare and Development

	OFFICER II (PERMANENT)	DSW -SWC 574 200	DB )2- -	1	15 Bacheld Degree Social W (BSSW	e in 24 hours /ork relevant	of years of progressive responsible experience in social welfare and development service and other related work.  2. Computer literate (database	Social Worker)	d ix
5	SOCIAL WELFARE OFFICER II (PERMANENT)	OSEC- DSWDI -SWO2 584- 2004	3	15	Bachelor Degree ii Social Wo (BSSW)	n 24 hours of	application, excel, powerpoints, etc.)  1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work.	Social Worker)	DSWD-F6
5	MANPOWER DEVELOPMENT OFFICER I (Permanent) ADMINISTRATIVE	OSEC- DSWDB - MDO1- 169- 2004	1	11	Graduate of Bachelor's Degree relevant to the job	f At least 24 hours of relevant training	2. Computer literate (database application, excel, powerpoints, etc.)  experience none required;  Computer literate (database application, excel, powerpoints, etc.)	Career Service (professio nal)/ 2nd level eligibility.	DSWD-FO IX
	ASSISTANT III (Contractual- NHTS)  VEDICAL OFFICER	CONTR ACTUA L	1	9	Atleast 2 years in College or graduate of Vocational Technical Courses	At least 4 hours of relevant training	With atleast one (1) year of relevant experience;  (Additional:Computer Literate,Good Communication Skills, Good Reportorial Skills)	none required	DSWD-FO IX
- PREED	V (CRCF-MOA)	МОД	1	23	Graduate of Doctor of Medicine	Atleast with 8 hours of relevant training	With atleast two (2) years experience in medical practice	RA 1080 (Licensed Doctor)	DSWD-FO IX

For Zamboanga City Applicants Should submit Five (5) Folders (indicating the preferred position) with the following documents, To wit:

Field Unice IX
General Vicente Alvarez Street, Zamboanga City
Telephone Nos. (63/62) 991-6030 / 991-8346/ 991-1001
Email: fo9@dswd.gov.ph
Website: www.fo9.dswd.gov.ph Field Office IX













Department of Social Welfare and Development

- Application Letter
- Personal Data Sheet (PDS) with 2x2 latest colored picture
- Photocopy of Transcript of Records
- Certificates of Trainings attended and Eligibility (if any)

## Schedules:

- ➤ Last submission July 7, 2020
- ➢ Paper Screening July 8, 2020
- ➢ IQ Exam –July 9, 2020
- ➢ Essay Exam –July 10, 2020
- ➢ Interview –July 13-14, 2020

Certified Correct:

FE L. DELA CRUZ OIC-Chief, HRMDD.

Approved by:

For the Pigional Dured











## REPUBLIKA NG PILIPINAS KAGAWARAN KAGALINGANG PANLIPUNAN AT PAGPAPAUNLAAD (Department of Social Welfare and Development) Field Office IX, Zamboanga City

## POSTING OF VACANCIES As of JUNE 2020

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SOCIAL WELFARE OFFICER II (PERMANENT)	PROJECT DEVELOPMENT OFFICER II (PERMANENT)	PROJECT DEVELOPMENT OFFICER III (PERMANENT)	POSITION TITLE
OSEC-DSWDB- SWO2-569-2004	OSEC-DSWDB- PDO2-235-2004	OSEC-DSWDB-PDO3- 11-2015	ITEM NO.
1	<b>→</b>	1	NO OF VACANT POSITION
15	15	18	SALARY
Bachelor's Degree in Social Work (BSSW)	Graduate of Bachelor's Atleast with 24 1. Two (2) y  Degree relevant to the hours of relevant experience;  job training 2. Compute (database a excel, powe	Graduate of Bachelor's Degree relevant to the job	EDUCATION
Atleast with 24 hours of relevant training	Atleast with 24 hours of relevant training	Atleast with 24 hours of relevant training	QUALIFICATION
1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work.  2. Computer literate (database application, excel, powerpoints, etc.)	<ol> <li>Two (2) years of relevant experience;</li> <li>Computer literate (database application, excel, powerpoints, etc.)</li> </ol>	<ol> <li>Two (2) years of relevant experience;</li> <li>Computer literate (database application, excel, powerpoints, etc.)</li> </ol>	QUALIFICATION REQUIREMENTS  RAINING EXPERIENCE
RA 1080 (Licensed Social Worker)	Career Service (professional)/ 2nd level eligibility.	Career Service (professional)/ 2nd level eligibility.	ELIGIBILITY
VS	VS	VS	COMPETENC Y (IPCR)
DSWD-FO IX	DSWD-FO IX	DSWD-F0 IX	ASSIGNMENT

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ADMINISTRATIVE ASSISTANT III (Contractual-NHTS)	MANPOWER DEVELOPMENT OFFICER [ [Permanent)	SOCIAL WELFARE OFFICER II (PERMANENT)	OFFICER II (PERMANENT)
CONTRACTUAL	OSEC-DSWDB- MDO1-169-2004	OSEC-DSWDB- SWO2-584-2004	0SEC-DSWDB- SW02-574-2004
<b>4</b>	þ.a.	j	r
9		115	, 5
Atleast 2 years in College or graduate of Vocational Technical Courses	Graduate of Bachelor's Degree relevant to the job	Bachelor's Degree in Social Work (BSSW)	Bachelor's Degree in Social Work (BSSW)
At least 4 hours of relevant training	At least 24 hours of relevant training	Atleast with 24 hours of relevant training	Atleast with 24 hours of relevant training
With atleast one (1) year of relevant experience; (Additional:Computer Literate,Good Communication Skills, Good Reportorial Skills)	At least 24 hours of experience none required; relevant training Computer literate (database application, excel, powerpoints, etc.)	1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work.  2. Computer literate (database application, excel, powerpoints, etc.)	1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work.  2. Computer literate (database application, excel, powerpoints, etc.)
none required	Career Service (professional)/ 2nd level eligibility.	RA 1080 (Licensed Social Worker)	RA 1080 (Licensed Social Worker)
VS	VS	VS	VS
DSWD-F0 IX	DSWD-FO IX	DSWD-FO IX	DSWD-F0 IX

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		Medicine	ctor of
Promisipality (III) (Albumanus (III)	r an m	nours of relevant	Atleast with
	practice	nours of relevant experience in medical	SZI
		nedical Doctor)	RA 1080 (Licensed
			DSWD-FO IX

Certified by:

FE L. DELA CRUZ/ OIC-Chief, HRMDD

Approved by:

FATIMA S. CAMINAN OIC-Regional Director