


REPUBLIKA NG PILIPINAS
KAGAWARAN KAGALINGANGPANLIPUNAN AT PAGPAPAUNLAD
 Department of Social Welfare and Development
 Field Office IX, Zamboanga City

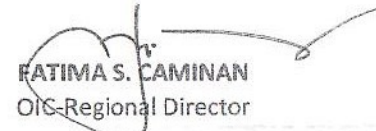
	POSITION TITLE	STATUS OF EMPLOYMENT	VACANT POSITION	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	ASSIGNMENT	PERFORMANCE RATING (for existing staff only)	NEXT IN RANK
1	Municipal Roving Book Keeper	MOA/COS (Pantawid Pamilya)	5	9	BS Business Administration, Commerce or any related course	Preferably with 1-year related experience in Book Keeping and other Accounting-related task with the ff. Skills: 1. Computer Literate 2. Good Problem Solving and Analytical Skills; 3. Excellent Oral & Written Communication Skills	At least 8 hours relevant training	none required	Across Region IX		
2	Social Welfare Assistant (SWA)	MOA/COS (Pantawid Pamilya)	11	8	BS Social Work Graduate	1 year of relevant experience Additional: (Computer Literate, Communication Skills, Excellent Reportorial Skills)	4 hours of relevant training	RA 1080 Registered Social Worker	Across Region IX		

3	Social Welfare Assistant (MCCT-CFA)	MOA/COS (Pantawid Pamilya)	5	8	Completion of 2 years in College pref. Community Development & Social Work or Other Allied Social Sciences	At least 1 year relevant exp. in the Indigenous Cultural Community (ICC) 1. Computer Literate 2. Proficient in Oral & Written 3. Pref. from the ICC 4. Knowledge & Skills in Community Organizing of IP Cultural Communities 5. Can speak Tagalog & the Language of ICC.	8 hours of relevant training	none required	Across Region IX		
---	--	-------------------------------	---	---	--	---	------------------------------	---------------	------------------	--	--

Certified Correct by:

Noted by:


FEL. DELA CRUZ
 OIC-Chief HRDMM


FATIMA S. CAMINAN
 OIC-Regional Director