

REPUBLIKA NG PILIPINAS
KAGAWARAN KAGALINGANG PANLIPUNAN AT PAGPAPAUNLAAD
(Department of Social Welfare and Development)
Field Office IX, Zamboanga City


POSTING OF VACANCIES
As of November 2019

POSITION TITLE	ITEM NO.	NO. OF VACANT POSITION	SALARY GRADE	QUALIFICATION REQUIREMENTS			ELIGIBILITY	ASSIGNMENT	PERFORMANCE EVALUATION (for existing staff only)	NEXT IN RANK
				EDUCATION	EXPERIENCE	TRAINING				
1. Administrative Aide IV	Reg. MOA	1	4	Completion of Two-year studies in college	1. At least One (1) year of relevant experience 2. Computer literate (database application, excel, PowerPoint, etc.)	At least 4 hours relevant training	None required	DSWD-FO IX		

Certified Correct:


FE L. DELA CRUZ
OIC - CHIEF, HRMDD

Approved By:


FATIMA S. CAMINAN
OIC-Regional Director